

**NEW ZEALAND INDOOR BOWLS (INC)
MINUTES OF EXECUTIVE MEETING HELD BRENTWOOD HOTEL,
WELLINGTON 5 DECEMBER 2015 COMMENCING AT 3.45PM**

PRESENT: Barry Chapman (in the Chair), Nigel Warnes, Trevor Rayner, David Edgar, David Lynn, Michael Lawson, Graham Low & Ngaire Drake.

President Barry welcomed the re-elected 2016 Executive back to their first meeting.

APOLOGY: Nil

MINUTES:

That the Minutes of the Meeting held 17 October 2015, as circulated be taken as read.

Warnes/Lynn

Carried

MATTERS ARISING: Nil

FINANCE:

That the Statement of Accounts as at 4 December 2015, be accepted and cheque numbers 5663-5678 plus automatic payments be approved.

Edgar/Lynn

Carried

It was pleasing to note the audit process had gone well.

Accountants Miller Dean were in the proceeding of changing NZIB's accounts from a Banklink system to Xero which would simplify the reporting. A direct debit system was also being finalised with ANZ to streamline the paying of accounts.

No changes to the current bank signatories of any two of David Edgar, Trevor Rayner, Barry Chapman and Ngaire Drake were considered necessary.

CORRESPONDENCE:

Sent to District Secretaries

Minutes of Executive Meeting 17 Oct 2015 with financial position

AGM Papers including 2016 budget

NZSSSC- thank you letter for hosting NZ Secondary Schools event

REVIEW OF AGM:

The Executive were happy with the delegate's participation and the meeting atmosphere was good. Feedback and support on the Executive's plan to revise Coaching was encouraging.

The suggestion of a National raffle was discussed but it was generally accepted that even though it could be a good way of making money there would be much work involved and would only be pursued if considered a last resort.

NATIONAL CHAMPIONSHIPS:

That David Edgar be the Tournament Controller.

That Trevor Rayner, Barry Chapman and David Edgar are the Match Committee.

Warnes/Lynn

Carried

Posters and the new entry forms would be included in the Club packs to be sent out mid-March and all bowlers are encouraged to spread the word promoting the event and attend.

The Executive feels the importance to grow and showcase this event.

That a cash incentive will be offered to the District who has the highest percentage of their members attending the National Championships.

Rayner/Lawson Carried

As detailed in the AGM Minutes expression of interesting in sponsoring a trophy for the Masters Triples, Fours and the new Mixed Pairs are invited.

Bruce Christie who developed the National draw programme successfully used this year will be asked regarding his availability to meet with David Edgar and Graham Low the day before the February Executive Meeting.

ISLAND TEAMS:

That Barry Chapman, Trevor Rayner and David Lynn be appointed North Island Selectors.

That Barry Chapman and David Lynn be appointed North Island Academy and Northern Zone Masters Team Selectors.

Edgar/Warnes Carried

That Barry Chapman be appointed North Island Team Manager.

Edgar/Warnes Carried

That David Edgar, Nigel Warnes and Graham Low be appointed South Island Selectors.

Rayner/Lynn Carried

That Michael Lawson, David Edgar and Graham Low be appointed South Island Academy and Southern Zone Masters Selectors.

Rayner/Lynn Carried

That Nigel Warnes be appointed Manager for South Island Team

Edgar/Lawson Carried

That David Lynn be appointed Manager of the North Island Academy and Northern Zone Masters Team and Michael Lawson Manager of the South Island Academy and Southern Zone Masters teams.

Edgar/Chapman Carried

EVENT CONTROLLERS:

The following event controllers were appointed.

<i>NZ Mixed Fours Final</i>	<i>Lower Hutt</i>	<i>Trevor Rayner</i>
<i>NZ Mixed Pairs Final</i>	<i>Lower Hutt</i>	<i>Trevor Rayner</i>
<i>North/South Match</i>	<i>Christchurch</i>	<i>Graham Low</i>
<i>Welch Trophy</i>	<i>Christchurch</i>	<i>Michael Lawson-</i>
<i>(unless Ashburton involved)</i>		
<i>NZ Junior Singles</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>

<i>Henselite C of C</i>	<i>North Wellington</i>	<i>Nigel Warnes</i>
<i>Academy/Masters</i>	<i>Tauranga</i>	<i>Nigel Warnes</i>
<i>NZ Secondary Schools</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>

APPOINTMENTS:

That Matthew Gilkinson LLB. BSc be appointed the NZIB's Solicitor.
Rayner/Edgar Carried

That Moore Stephens Markhams continues as the NZIB's Auditors.
Rayner/Edgar Carried

LEVIES:

That the following levies be approved for 2016

<i>North Island touring team member</i>	<i>\$450</i>
<i>South Island team member</i>	<i>\$200</i>
Rayner/Lawson	Carried

PRIZES:

All prizes for the Nationals will be determined once entry numbers are known.

*Junior Singles-\$200.00 Winner; \$125.00 runner up;
\$50.00 semi-finalist
C of C-\$200.00 Winner; \$125.00 runner up; \$50.00 semi-finalist
NZ Mixed Fours; \$150.00 winners; \$75.00 runner-up*
Edgar/Rayner Carried

2017 INTERNATIONAL:

Nominations would be called for mid-year with a closing date of 31 July. The team and manager would be announced at the 2016 AGM.

All nominees need to be aware that there would be a levy of \$500 and it would be compulsory for the team plus reserves to attend a 2017 February training camp.

That Nigel Warnes, Barry Chapman and David Edgar be appointed NZ Team selectors.
Lawson/Low Carried

The meeting adjourned at 5.15pm

**MINUTES OF EXECUTIVE MEETING HELD MIRAMAR GOLF CLUB,
WELLINGTON 6 DECEMBER 2015 COMMENCING AT 8.45AM**

Continuation of yesterday's meeting.

DEVELOPMENT CONTRACTS:

The Executive Officer would be meeting with Sport Taranaki 18 December to review the current position and negotiate desired outcomes for the coming year.

A letter of thanks is to be written to Craig Whiteside acknowledging his passion and contribution to the game and determining whether or not he would be interested in any future coaching/development opportunities.

REVIEW OF EXPENSES:

That the Schedule of Tournament, AGM and Executive expenses remain the same

Edgar/Warnes Carried

UMPIRES:

Nigel Warnes said he was working with National Examiner Greg Veale to prepare specifics for the DVD production simplifying the mat faults and measuring components of the exam. Once this had been done contact would be made with the proposed producer Alex Reed to ensure he has a good understanding of the requirements.

COACHING:

All the feedback from yesterday's AGM would be evaluated but support of reintroducing the coaching structure from many years ago was evident. Step number one would be for all districts to appoint a District coach with training opportunities available during the May- July period.

SCORECARDS:

It was reported that 100,000 scorecards had been distributed during the year and a new supply needed to be ordered.

PUBLICITY:

The MOU with National Publicity Officer Chris Bullen was finalised. As mentioned last meeting this is Chris's final year in the role. A replacement is being sought so please let it be known if you are aware of anyone who may be interested in this role.

EXECUTIVE OFFICER'S REPORT:

That the Executive Officer's report be accepted.

Rayner/Edgar Carried

COMMUNICATION WITH DISTRICTS:

These links are considered very important and Executive Members will continue to contact Districts on a regular basis and try and assist where necessary. Please feel free to make contact at any time with your views and issues- a contact list of Executive Members will be distributed with Minutes.

The following list was ratified:

Trevor Rayner:	Upper Hutt Valley, Bush Ruahine, Wairarapa, North Wellington, Hutt Valley, Horowhenua
Michael Lawson:	Ashburton, North Otago, Canterbury, South Canterbury
Nigel Warnes:	Buller, Greymouth, Hokitika, Nelson, Golden Bay-Mot, Marlborough and Manawatu.
Barry Chapman:	Thames Valley, Waikato, King Country, Auckland, Northland, North Harbour, North Taranaki
David Edgar:	South Otago, Counties, Roskill & Districts, Otago,
David Lynn:	Bay of Plenty, Hawkes Bay, PB-EC, Tauranga and Wanganui
Graham Low:	Central Otago, Taranaki, Southland

CLUB PACKS

It is important that NZIB does communicate with as many bowlers as possible and welcomes feedback at all times.

A pack of information will be posted to all clubs mid-March so that they are aware of the benefits of affiliating. It is therefore vital National office is kept up to date with all the necessary contact details.

GENERAL BUSINESS:

Sport New Zealand

A comprehensive application had been made and the outcome would be advised next week. Disappointment was expressed that the result was not known before the weekend meetings but Sport NZ's policy of notifying NSO's had to be accepted.

All Districts will be receiving shortly for updating the current contact list from NZIB's database. This includes district officers, club secretaries and as mentioned above someone responsible for coaching.

Email addresses are required for a contact in every club so future newsletters can be emailed.

The 2016 Timelines for District Secretaries would be resent to Districts with the addition of 31 July being the closing date for NZ nominations.

It was noted that Nigel Warnes and Trevor Rayner would be absent from the May Executive Meeting as they would be overseas competing in the UK Short Mat competition.

David Edgar asked that a letter be written to the Dean of the Otago School of Physical Education to try and reintroduce the Indoor Bowls Practical which has not been required the past two years.

David also spoke of the South West Otago Sport Activator role currently being advertised and said it would be a good opportunity to promote the game in the area. Contact will be made once the appointment has been finalised.

David Lynn said indoor bowls should look at promoting the game during the World Bowls to be held in Christchurch next year and the Masters Games in Auckland 2017. Costs are very high to be a stakeholder in such an event. However, Michael said it would be a good opportunity for Canterbury IBA to become involved informally and would discuss possibilities with them.

The problem with the delivery of the Blue/orange bowls sets was discussed and it was agreed that clubs should accept sets with different colour rings. NZIB will continue to negotiate with Henselite to overcome this perceived problem.

Barry Chapman again thanked his team for their contribution during the meetings over both days and wished them well for the festive season.
Meeting closed at 12pm