

**NEW ZEALAND INDOOR BOWLS (INC)
MINUTES OF EXECUTIVE MEETING HELD BRENTWOOD HOTEL,
WELLINGTON 4 DECEMBER 2016 COMMENCING AT 3.45PM**

PRESENT: Barry Chapman (in the Chair), Nigel Warnes, Trevor Rayner, David Edgar, David Lynn, Michael Lawson, Graham Low & Ngaire Drake.

President Barry welcomed the re-elected 2016 Executive back to their first meeting.

APOLOGY: Nil

MINUTES:

That the Minutes of the Meeting held 15 October 2016, as circulated be taken as read.

Warnes/Rayner

Carried

MATTERS ARISING: Nil

FINANCE:

That the Statement of Accounts as at 1 December 2016, be accepted and cheque number 5755 plus direct debits and automatic payments be approved.

Warnes/Lynn

Carried

It was pleasing to note the audit process had gone well and also direct debits had taken over from the issuing of cheques.

No changes to the current bank signatories of any two of David Edgar, Trevor Rayner, Barry Chapman and Ngaire Drake were considered necessary. David Edgar together with Ngaire would remain the sole signatories of the UDC investment.

CORRESPONDENCE:

Sent to District Secretaries

Minutes of Executive Meeting 15 Oct 2016 with financial position

AGM Papers including 2017 budget

District Secretary Deadlines

NZSSSC- thank you letter received for hosting NZ Secondary Schools event

REVIEW OF AGM:

It was felt Delegates had participated well and it was hoped they gained value from attending. The meeting atmosphere was good. However it continues to disappoint to hear of clubs that see no value in affiliating especially if they are allowed to play in neighbouring districts.

Sport NZ has gone away from concentrating on numbers and they feel if systems are working well and they are doing things the numbers will take care of themselves. It is pleasing to hear some districts have accepted this thinking. A survey will be prepared to evaluate the AGM and the District initiatives as were identified at it. Also information is sought on the different format of Interclub being run throughout the country. As was emphasised at the meeting Districts feedback on many things will be required to give NZIB a better understanding of what is happening.

NATIONAL CHAMPIONSHIPS:

That David Edgar be the Tournament Controller.

That Trevor Rayner, Barry Chapman, Graham Low and David Edgar are the Match Committee.

Warnes/Lynn Carried

That the entry fee per person per event for the National Championships remains at \$20.

Lynn/Rayner Carried

Posters and the new entry forms will be posted to District Secretaries in February.

The Academy/Masters Dinner will continue after the event and will include the presentation of the certificates and trophies instead of at the venue.

It was noted with thanks that the Rayner Family will donate a new trophy for the National Masters Player of the Tournament and the Edgar Family a trophy for the Welch Trophy Top point's scorer.

A sponsorship proposal for the National Championship to Bayleys Real Estate had been made and was being followed up.

A significant sponsorship agreement with the Taupo District Council is currently being negotiated and it will mean NZIB will have several obligations to fulfil. This will include an email address for all entrants for the sole use of an event survey and ways of collecting this vital information is being pursued.

It is hoped that time will permit to allow an Executive Meeting to be held on the Friday afternoon before the event commences.

ISLAND TEAMS:

That Barry Chapman, Trevor Rayner and David Lynn be appointed North Island and Academy Selectors, and Barry and David Northern Zone Masters Team Selectors.

Edgar/Warnes Carried

That David Lynn be appointed North Island Team Manager.

Edgar/Warnes Carried

That David Edgar, Nigel Warnes and Graham Low be appointed South Island Selectors.

Rayner/Lynn Carried

That Michael Lawson, Nigel Warnes and Graham Low be appointed South Island Academy and Southern Zone Masters Selectors.

Rayner/Lynn Carried

That Nigel Warnes be appointed Manager for South Island Team

Edgar/Lawson Carried

That David Lynn be appointed Manager of the North Island Academy and Northern Zone Masters Team and Michael Lawson Manager of the South Island Academy and Southern Zone Masters teams.

Edgar/Chapman Carried

EVENT CONTROLLERS:

The following event controllers were appointed.

<i>NZ Mixed Fours Final</i>	<i>Upper Hutt</i>	<i>Michael Lawson</i>
<i>NZ Mixed Pairs Final</i>	<i>Upper Hutt</i>	<i>Michael Lawson</i>
<i>North/South Match</i>	<i>Rotorua</i>	<i>David Edgar</i>
<i>Welch Trophy</i>	<i>Waikato</i>	<i>David Lynn</i>
<i>NZ Junior Singles</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>
<i>Henselite C of C</i>	<i>Nelson</i>	<i>Nigel Warnes</i>
<i>Academy/Masters</i>	<i>Taupo</i>	<i>Barry Chapman</i>
<i>NZ Secondary Schools</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>

APPOINTMENTS:

That Matthew Gilkinson LLB. BSc be appointed the NZIB's Solicitor.

Rayner/Edgar Carried

That Moore Stephens Markhams continues as the NZIB's Auditors.

Rayner/Edgar Carried

LEVIES:

That the following levies remain for 2017

South Island touring team member \$450

North Island team member \$200

Lawson/Rayner Carried

PRIZES:

All prizes for the Nationals will be determined once entry numbers are known.

Junior Singles-\$200.00 Winner; \$125.00 runner up;

\$50.00 semi-finalist

C of C-\$200.00 Winner; \$125.00 runner up; \$50.00 semi-finalist

NZ Mixed Fours; \$150.00 winners; \$75.00 runner-up

Edgar/Rayner Carried

The meeting adjourned at 5.15pm

**MINUTES OF EXECUTIVE MEETING HELD MIRAMAR GOLF CLUB,
WELLINGTON 4 DECEMBER 2016 COMMENCING AT 9.00AM**

Continuation of yesterday's meeting.

DEVELOPMENT ADVISOR:

Unfortunately insufficient information was available to discuss the 2017 plans as was hoped. Barry to discuss what is required with Michelle.

REVIEW OF EXPENSES:

That the Schedule of Tournament and AGM expenses remain the same.

Edgar/Warnes Carried

That the Executive Expenses be reviewed and updated.

Edgar/Lynn Carried

UMPIRES:

All Districts are reminded that to create consistency it is better to use the one Umpires Exam for both National and Local Umpires. If a candidate scores 85% or above they become a National Umpire and scores of 75%-84% a Local Umpire.

Nigel is to finalise with Alex Reed the final process for the production of the DVD.

COACHING:

Full coaching workshop details will be sent out soon.

The proposed date for South Otago's workshop will need to be changed to allow Michael Lawson to attend the NZ training weekend in Wellington.

A coaching report from Peter Carnie who had attended the Coaching Conference at Otago University was tabled and noted with thanks.

It is hoped Peter can follow this up with the Southland Coach Developers Course with the possibility of extending his indoor bowls coaching onto a more regional basis.

HEALTH AND SAFETY:

That NZIB's Health and Safety Policy and Procedure Manual be reviewed and adopted.

Warnes /Low Carried

David Lynn is finalising a specific event plan which will then be shared with districts.

The importance of Health and Safety was recognised and it will be an agenda item each Executive Meeting.

PUBLICITY:

Chris Bullen's replacement as NPO was still being pursued and a possible dual role was being investigated further. Delwyn Hughes was thanked for the press release for the NZ Team and it is hoped she will become more involved going forward.

EXECUTIVE OFFICER'S REPORT:

That the Executive Officer's report be accepted.

Rayner/Edgar

Carried

INTERNATIONAL:

As a result of discussion at yesterday's AGM the following remit was put:

That current NZ Team Members will be advised prior to the announcement of the next team if they have been unsuccessful in selection.

Edgar/Rayner

Carried

It was agreed that a practise venue close to the Airport would be preferable for the NZ Team's April Training weekend. Unfortunately it is not possible to use the Park Bowling Club which no longer exists.

Players will continue to be billeted.

Team Manager Barry Chapman will arrange for the distribution of the International Mats to allow team members to practise.

GOOGLE IN THE CLOUDS:

Trevor Rayner had had discussions with draw designer Bruce Christie about creating a specific NZIB site but it was agreed at this point to continue under the current arrangement. Bruce's continued help to allow this to happen was acknowledged.

He will be asked to update the National entry information and also the Island Championships once a contact in the host district had been identified by Nigel Warnes.

COMMUNICATION WITH DISTRICTS:

These links are still considered valid and Executive Members will continue to contact Districts on a regular basis and try and assist where necessary.

Please feel free to make contact at any time with your views and issues- a contact list of Executive Members will be distributed with Minutes.

The following list was ratified:

Trevor Rayner:	Upper Hutt Valley, Bush Ruahine, Wairarapa, North Wellington, Hutt Valley, Horowhenua
Michael Lawson:	Ashburton, North Otago, Canterbury, South Canterbury
Nigel Warnes:	Buller, Greymouth, Hokitika, Nelson, Golden Bay-Mot, Marlborough and Manawatu.
Barry Chapman:	Thames Valley, Waikato, King Country, Auckland, Northland, North Harbour, North Taranaki
David Edgar:	South Otago, Counties, Roskill & Districts, Otago,
David Lynn:	Bay of Plenty, Hawkes Bay, PB-EC, Tauranga and Wanganui
Graham Low:	Central Otago, Taranaki, Southland

GENERAL BUSINESS:

All Districts would have recently received their current contact list from NZIB's database. This includes district officers, club secretaries and as mentioned above someone responsible for coaching.

Email addresses are required for a contact in every club so future newsletters can be emailed.

Festival of Bowls

The possible World Cup to be run in conjunction with the UK's Festival of Bowls in 2018 was discussed and NZIB will continue to explore the possibility of a NZ Team being represented at this event.

Trevor Rayner is to seek additional information from the organiser.

Due to changes in the Air NZ timetable the difficulty in getting all Executive Members to and from Saturday Executive Meetings in the one day was proving to be a problem. Different options were discussed and will be trialled for February's meeting.

The excellent exchange of surplus equipment from the Alfriston Indoor Bowls Club to PB-EC IBA was noted.

Michael Lawson reported that Ashburton were changing their Districts Black and White colour to Mid Canterbury's traditional Green and Gold.

Barry Chapman again thanked his team for their contribution during the meetings over both days and wished them well for the festive season.

Meeting closed at 12.30pm