

**NEW ZEALAND INDOOR BOWLS INC  
MINUTES OF EXECUTIVE MEETING HELD AT MIRAMAR GOLF CLUB  
15 OCTOBER 2016 COMMENCING AT 9.05AM**

**PRESENT:** Barry Chapman, Nigel Warnes, Trevor Rayner, David Edgar, Michael Lawson, Graham Low and Ngaire Drake.

President Barry welcomed all and said he looked forward to Member's input to all the items of the very full agenda.

**APOLOGIES:** David Lynn due to air delays- (Arrival 2pm)

**MINUTES:**

*That the Minutes of the Executive Meeting held on 17 June 2016 as circulated were taken as read.*

Warnes/Edgar

Carried

**MATTERS ARISING NOT COVERED LATER:**

It was noted that the rule change for the Island Championships introducing the time limit needed to be amended in the Manual and Nelson/GB the next hosts had to be aware of the change for when they prepared the programme.

**FINANCE:**

*That the Statement of Accounts as at 12 October 2016 is accepted and cheques numbered 5703-5743 plus direct debits and automatic payments be passed.*

Edgar/Lawson

Carried

A draft copy of the NZIB's Financial Statement for the year ended 30 September 2016 which had been distributed was discussed. These accounts needed to be finalised and audited for inclusion in the Annual Report. A copy of this will be sent to all Districts at least two weeks before the AGM.

**Last year very few districts requested individual copies of the Annual Report for their Clubs. Please let National Office know by 1 November if you wish this to happen. Otherwise a copy will just be sent to all districts, available for AGM delegates plus uploaded to the website.**

It was agreed that the surplus shown of approximately \$50k was a good result having achieved most of the financial outcomes that had been set. The continued support from Sport NZ and success with funding grants had attributed to this good result. However concern continues that NZIB relies too heavily on grants although it is reassuring that the Sport NZ funding was now set for the next 4 years.

*That the \$100 district entry fee for the Henselite Champion of Champions and the NZ Junior Singles be discontinued due to this result.*

Rayner/Warnes

Carried

The financial performance of all events and the difference in district membership was constantly under review.

#### **CORRESPONDENCE:**

##### **Sent to District Secretaries**

Minutes of Executive Meeting 17 June 2016 with financial report  
Letters to districts requesting they host 2017 National events and tour matches with host district duties attached  
Draft 2017 National Programme  
Final details and mat draws for districts hosting 2016 tour matches  
AGM information including remit form, delegate's registration, and nomination of officers  
District Membership Numbers

#### **INDOOR BOWLS ADVISOR ROLE:**

NZIB has taken over from Sport Taranaki as Michelle Watt's employer. The position was still in the transition stage as a new job description was put in place. Barry Chapman is to have a discussion with Michelle to ensure her plans align with those of NZIB and Sport NZ. Support from NZIB is essential to make this new position successful so it can be rolled out elsewhere.

#### **REPORTS OF NATIONAL EVENTS:**

##### **Island Tour**

Points from North Island Tour Manager Barry Chapman verbal report were:

- Very successful tour
- The value of including the West Coast in tour itinerary was questioned due to the falling membership-regret was expressed at this
- Some districts still not taking the opportunity to promote the game by using the touring team
- One of the most successful and enjoyable promotions was the mixing of the team with local bowlers such as what happened in Southland and South Canterbury
- There was a discussion about playing the N v S Test on the International mats but it was generally felt that this would distract from our game.

##### **Henselite Champion of Champions**

Controller Barry Chapman said North Wellington IBA had done a good job hosting and the revised rule of 12 ends or 35 minutes was well received. Considering many had very early starts to their travel that day the Executive very much favour this rule change.

##### **NZ Mixed Fours/ Mixed Pairs**

Controller Trevor Rayner said both events had proceeded well but consideration needed to be given to the closeness of the zone and national finals. There was an added reason to look at this now to enable the self-funding travel costs for the Mixed Pairs to be minimised.

*That the National Final of Mixed Pairs and Fours be moved from the last weekend in July to the third weekend in September. This would commence in 2017 subject to the availability of a Wellington venue.*

Warnes/Lawson

Carried

Although NZIB attempts to reduce travel costs by centralising events it is mindful that it cannot forget the whole country.

### **NZ Junior Singles**

*That all district participants be accompanied by an appropriate caregiver to take responsibility of their entrant's actions.*

Rayner/Edgar

Carried

This clause is to be added to the Junior Singles rules with no cost attributed to NZIB. The entry form would be updated to acknowledge this change.

### **NZ Secondary Schools Event**

Initially a record number of 73 entries for the singles were received but there were 10 late withdrawals. 16 of the 24 entrants in the Junior Singles played in this event and it is disappointing that some districts are still not encouraging their juniors to participate in it. There was an excellent atmosphere throughout the two days and it is great to witness so many friendships being formed. It is a very full three days of indoor bowls and Tournament Controller Trevor Rayner and the North Wellington IBA's contribution in making it such a success was recognised.

### **Welch Trophy**

David Edgar said the event had proceeded without incident. Hosting districts however needed to be aware of the timing restraints when organising the catering.

Executive Members considered further clarification was needed in relation to the relevant rules regarding team positions and substitutes which currently are as follows:

10. Any changes of the position of players in each Fours team shall be nominated to the Hall Controller prior to the commencement of play.

Players shall not change position during the event.

11. Substitution is permitted at the discretion of the Hall Controller.

12. All games shall be played in accordance with the Laws of the Game with the exception of Law 31 (b) regarding substitution.

(i) No substitution during singles games.

(ii) Any substitution must be in the position vacated.

(iii) The Manager requesting substitution shall submit the new team to the Hall Controller for final approval.

To remove any possible ambiguity the following remit will be presented to the AGM.

*That rule 12 be amended to read*

*12. All games shall be played in accordance with the Laws of the Game with the exception of Law 31 (b) regarding substitution.*

- (i) No substitution shall be permitted during singles games.
- (ii) Any substitute must take the position of the player being substituted and no positional changes are permitted.
- (iii) The Manager requesting substitution shall submit the new team to the Hall Controller for final approval.
- (iv) The player being substituted cannot return to the competition.
- (v) If a second or further substitute is required later in the competition this will be permitted at the discretion of the Hall Controller.

Warnes/Rayner

Carried

## **2017 NATIONAL PROGRAMME**

A revised copy will be sent to districts and uploaded to the website. The change will indicate that the Mixed Fours/Pairs National final will be held 16-17 September.

### **PUBLICITY:**

Publicity Officer Chris Bullen's report noted that the use of the Google spreadsheets had made it a lot easier to follow the various events. In fact he said it was making the Publicity Officer's role almost superfluous. The value of emailing progress results and reports to DPO's with final reports to the news media was debated.

Chris's four year stint as NPO has now come to an end giving NZIB the opportunity to look at new ways of doing things possibly with even greater emphasis on evolving technology. He recognised the help he had received from Delwyn Hughes and Ngaire Drake.

*That a letter of thanks be sent to Chris Bullen acknowledging his contribution as National Publicity Officer.*

Low/Lawson

Carried

The impact of not mailing out the newsletters was discussed and even though unfortunately NZIB does not have an email address for many clubs it was felt the change had been successful. There is a desire that District Secretaries in the future will be much more aware of requirements and will be advising updated club secretary details as they come to hand.

Negotiations were currently taking place with a possible replacement.

### **WEBMASTER:**

Paul Voorend's report also indicated that the greater use of the Google Spreadsheets had resulted in less emphasis on getting the results through the actual website. The public now preferred accessing the results as they happened. His main focus in the off-season would be getting the archives up to date.

*That a donation be made to Webmaster Paul Voorend acknowledging his work this year.*

Rayner/Lynn

Carried

## **2019 CHAMPIONSHIPS:- to be ratified at AGM**

*That the 2019 Island Championships be awarded to Canterbury.*

Lawson/Rayner

Carried.

Central Otago IBA is to be thanked for their excellent application and will be offered hosting rights for 2020.

A comprehensive proposal had been received from Rotorua Energy Event Centre which needed further time to appraise.

### **2017 NATIONALS:**

Negotiations with the Taupo District Council were proceeding well and it is hoped a favourable proposal will be received from them next week.

The Academy dinner would continue but it was noted that there needed to be a bigger gap between the final of the Triples and the commencement of the Masters/Academy event. Certificates and the trophy presentations will now be made at the dinner to minimise time at the hall.

*That the Robertson Cup be awarded to the Player of the Tournament for the Open grade and a new trophy to be introduced for the Masters Player of the Tournament.*

Rayner/Low Carried

It was stated that points would only be accumulated in the one grade and could not be combined.

### **ANNUAL GENERAL MEETING:**

The AGM would again start at 10.30am and was expected to finish by 3.30pm.

Would those districts who have not advised their delegate please do so. This will be sent out with full AGM papers early in November.

*That the recommendation be put to the 2016 Annual General Meeting that the affiliation fees for the 2017 year be \$15 per member; \$2 for Juniors and \$120 Associate Bodies.-all gst inclusive.*

Warnes/Lawson Carried.

A budget will be prepared based on no changes to events. However, as indicated previously ongoing review of all events will continue.

### **INTERNATIONAL:**

*That Barry Chapman be appointed NZ Team Manager.*

Edgar/Warnes Carried

The team to play Australia next May would be announced at the AGM.

### **UMPIRES:**

Nigel Warnes had taken over as National Examiner and was in the process of completely updating all systems and the By Laws. The multi answer exam papers had successfully been introduced with record numbers sitting the Exam and 22 successfully becoming National Umpires. It was disappointing that plans to produce a DVD to assist with the clarification of mat faults had been delayed but Alex Reed had now committed to complete this project before the start of next season. Clarification was needed with Alex of specific details such as time, venue, role models etc.

Because so many changes are required with the system relating to the sitting of the exam and the By-Laws it was considered not necessary to have them as part of the Constitution. When completed they would be forwarded to Districts for approval.

The following Notice of Motion will be presented to the AGM

That Clause **6.3. Umpires National Examinations**

- A. The Umpires National Examination shall be conducted annually in accordance with the By-Laws for Umpires National Examinations.
- B. The By-Laws for Umpires National Examinations and any amendments, additions, deletions and alterations to them must be approved by an Annual General Meeting of NZIB. Be revoked

Low/Warnes

Carried.

### **VOLUNTEER OF THE YEAR:**

Recognising volunteers continues to be a focus for NZIB and it is therefore disappointing that Districts and clubs have not supported this initiative as they should have. A very worthy winner was selected however and this will be announced at the AGM.

The website is to be updated with a special Volunteer of the Year Honours Board.

### **CLUBS NZ:**

Following on from President Barry's visit to address the Clubs NZ Men's Nationals an approach is to be made to Club NZ Indoor Bowls asking them to consider moving their Nationals in 2018 to mid-August which would coincide with the ending of the Island Tour.

NZIB considers both organisations would benefit from such a move.

### **COACHING:**

Michael Lawson initially has 4 coaching workshops in the planning stage. Counties will be asked to host either 4-5 March, Wanganui 25 or 26 March and two further dates will be announced for Balclutha and AS/SC/NO. A 3.5 hours session is envisaged commencing at 1pm and club/district coaches from surrounding districts plus any other interested bowlers will be invited to attend. More details later.

The Executive Officer's Report was tabled and accepted. Most items had been covered throughout the day.

### **HEALTH AND SAFETY:**

Due to time restrictions this important matter will be fully dealt with at the December Executive Meeting. Consideration was still being made but it was agreed that it was not necessary to over complicate the matter.

**DISTRICT DEVELOPMENT FUND REPORT:**

An excellent informative report received from Waikato IBC's Sport Development Officer Jenny Chapman was received and will be distributed with these Minutes. It illustrates clearly what can evolve working in partnership with your Regional Sports Trust and this case Bowls Waikato as well. Of course nothing would happen without having a strong group of indoor bowls volunteers willing to give something back to the game.

**GENERAL BUSINESS:**

David Lynn spoke of the KiwiSport Funding application and the good work being done in the Eastland area. He will follow up an offer of surplus equipment made by Alfriston Indoor Bowls Club who are discontinuing. NZIB will send a letter of support for the KiwiSport application once further details are provided.

There continues to be a constant flow of quotes for new equipment and it is disappointing that Henselite often cannot keep up with the demand and run out of stock.

Requests had been received from both South Canterbury and North Wellington for their district to be considered as sole hosts of future Island fixtures and not combined with another district.

**NZ Masters Games-Whanganui**

Indoor Bowls will be included and played at the Jubilee Stadium, Springvale Park 4-6 February. Early bird registrations are available at [www.nzmg.com](http://www.nzmg.com)

**Police Vetting**

There is a desire to have all volunteers assisting with school delivery vetted. Currently this process is free but the Police are looking to charge organisations in the future if they have more than 20 annually.

The meeting closed at 4.30pm.