

**NEW ZEALAND INDOOR BOWLS (INC)
MINUTES OF EXECUTIVE MEETING HELD AT BRENTWOOD HOTEL,
WELLINGTON 6 DECEMBER 2009 COMMENCING AT 9.00AM**

PRESENT: Trevor Rayner (in the chair), Delwyn Hughes, Viv Hudson, David Edgar, Martin Nordqvist, Stewart Chilton, Barry Chapman & Ngaire Drake.

President Trevor Rayner welcomed members and congratulated those who had been re elected to the Executive and new member Barry Chapman who was attending his first meeting.

MINUTES:

That the Minutes of the Meeting held 10 October 2009, as circulated be taken as read.

Nordqvist/Hudson

MATTERS ARISING:

The remit that from 2011 the zone finals of the NZ Mixed Fours event be held on the 3rd Saturday in June was relinquished as that date would clash in some years with the National Championships. The event would remain to be held on the first Saturday in July.

That the amended Minutes be approved.

Hughes/Edgar

Carried

FINANCE:

That the Statement of Accounts as at 4 December 2009, be accepted and cheque numbers 5114-5135 plus automatic payments be approved.

Nordqvist/Edgar

Carried

It was reported that it had been a quiet time for financial matters since the end of year accounts. The Audit Management Report had been received and acknowledged

That the updated Financial Management Policy be ratified

Edgar/Chapman

Carried

Funding applications were being worked on for next year and there was general feeling that grant money would be more difficult to obtain.

CORRESPONDENCE:

Sent to District Secretaries

Minutes of Executive Meeting 10 Oct 2009 with financial position
AGM Papers including 2010 budget and grant allocation
2010 Timelines

Request form to provide venue details for 2010 National events
Scorecard and promotional brochure order form

To Umpire Secretaries

Minutes of Executive Meeting October with financial position

A letter was received from NZ Secondary Schools Sports Council acknowledging the successful event and growth in participation.

An email from Central King Country had been received advising they would not be able to host the 2010 Zone 3 Paterson Trophy event. Confirmation had been received from Wanganui indicating they would be able to host.

REVIEW OF AGM:

It was generally felt that the AGM had gone well and district delegates would be asked to complete an evaluation form on it.

The most disappointing aspect was 7 districts indicating they would not be present and three who "no showed".

That a letter expressing disappointment at non attendance and an invoice to cover cost incurred be sent to Auckland, King Country and Hutt Valley.

Nordqvist/Hughes

Carried

Since the meetings Gary Taiaroa has communicated reasons for Auckland's no show.

SPARC:

Ngaire said she had had discussions with Sparc and the Investment Schedule for 2010 would be finalised after evaluating the feedback received from the AGM and this Meeting. The 4 year Management Plan needed to be updated and submitted to Sparc with other documents by 24 December. Once they were finalised the updated Plan and a copy of the Investment Schedule would be sent to districts as their support was essential if the proposed goals were to be met.

REVIEW OF EXPENSES:

That the Schedule of Tournament, AGM and Executive expenses remain the same.

Hughes/Edgar

Carried

EXECUTIVE MEMBERS WITH SPECIAL RESPONSIBILITIES:

That the bank signatories remain any two of David Edgar, Trevor Rayner and Ngaire Drake

That Delwyn Hughes is responsible for Publicity.

Hudson/Rayner

Carried

LION FOUNDATION NATIONAL CHAMPIONSHIPS:

That David Edgar is the Tournament Controller.

That Trevor Rayner, Martin Nordqvist and David Edgar are the Match Committee with Viv Hudson to join this group to form the Disputes Committee.

That Viv Hudson controls the Umpires.

Hughes/Chapman

Carried

Greg and Ruth Baxter would again handle the draw package and the use of computerised input sheet entries will continue. They are currently updating the procedure manuals.

Posters and entry forms were distributed at the AGM and District Secretaries are asked to forward on to the Clubs early next season.

NPO Delwyn Hughes expressed concern at the possible lack of publicity due to Taupo not having any major daily newspaper.

The possibility of television coverage was still being pursued.

ISLAND TEAMS:

That Delwyn Hughes, Barry Chapman and Trevor Rayner be appointed North Island Selectors with Delwyn Hughes Team Manager.
Edgar/Nordqvist Carried

That Stewart Chilton, David Edgar and Martin Nordqvist be appointed South Island Selectors with David Edgar Team Manager.
Hughes/Rayner Carried

That Barry Chapman, Delwyn Hughes and Viv Hudson be appointed selectors for Northern Zone Academy and Masters Teams with Barry Chapman the Teams Manager.
Edgar/Nordqvist Carried

The point was noted that in the past a complaint had been received regarding the reserves not receiving as much credit as they thought due and this would be rectified.

That Stewart Chilton, Martin Nordqvist and Trevor Rayner be appointed selectors for Southern Zone Academy and Masters Teams with Martin Nordqvist the Teams Manager.

Hudson/Hughes Carried

2011 NEW ZEALAND TEAM:

That Trevor Rayner, David Edgar and Delwyn Hughes be appointed NZ team selectors.

Nordqvist/Chapman Carried

The importance of a trying to create a winning team was emphasised and a plan to help achieve this would be discussed at the May Executive Meeting.

LEVIES:

That the following levies be approved for 2010

<i>South Island touring team member</i>	<i>\$400</i>
<i>North Island team member</i>	<i>\$200</i>
<i>Edgar/Chapman</i>	<i>Carried</i>

That a clause be added to the nomination form stipulating that a member withdrawing from the team will be responsible for any travel costs that have already been incurred.

Nordqvist/Hughes Carried

EVENT CONTROLLERS:

That the following event controllers be appointed.

<i>NZ Mixed Fours Final</i>	<i>Napier</i>	<i>Trevor Rayner</i>
<i>North/South Match</i>	<i>Counties</i>	<i>Barry Chapman</i>
<i>Welch Trophy</i>	<i>Hutt Valley</i>	<i>Trevor Rayner</i>
<i>NZ Junior Singles</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>
<i>Henselite C of C</i>	<i>Ashburton</i>	<i>Martin Nordqvist</i>
<i>Academy/Masters</i>	<i>Taupo</i>	<i>Stewart Chilton</i>
<i>NZ Secondary Schools</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>
	<i>Chilton/Hudson</i>	<i>Carried</i>

PRIZES:

That the value of vouchers for the 2010 NZIB events be: National Championships; total \$8,200 with the winner of singles being \$1,000 and runner up \$500 (total increase of \$800)

Junior Singles-\$200.00 Winner; \$125.00 runner up; \$50.00 semi-finalist
C of C-\$200.00 Winner; \$125.00 runner up;\$50.00 semi-finalist
NZ Mixed Fours; \$150.00 winners; \$75.00 runner-up
 Hughes/Hudson Carried

APPOINTMENTS:

That Matthew Gilkison LLB. BSc be appointed the NZIB's Solicitor.
Edgar/Nordqvist Carried

That Miller Dean Audit continues as the NZIB's Auditors.
Edgar/Chilton Carried

UMPIRES:

It was pleasing that the Umpires could now move forward after the remit to restrict those sitting the National to already local umpires was lost. The importance of umpiring was acknowledged and an Umpire's newsletter will be distributed outlining strategies for 2010. This included increasing numbers, assistance to those with partial passes from the National Exam this year and possible discussion on the one exam with a two tier basis as follows:

- Those passing with an acceptable higher mark would become National Umpires
- Those passing with an agreed mark short of the above would become Local Umpires.

Districts/Umpire Associations will be invited to provide feedback on this.

DISTRICT/CLUB ADDRESSES:

A print out of the current information held in NZIB database has been sent out to all districts for updating. This is particularly important as it is displayed on the website and needs to be correct. Many districts have not included postal codes and are asked to do so.

SCORECARDS AND OTHER PROMOTIONAL TOOLS:

Brochures were available and distributed at the AGM. An order form for both Scorecards and promotional brochures had been emailed out.

COACHING/PROMOTION:

Following the AGM National Coach, Craig Whiteside will be finalising districts and venues and a draft agenda for the 'coach the coach' sessions which would also provide valuable information on retaining the new bowlers.

Craig's contract will also include two shopping mall type promotions in the South Auckland area with the aim to increase awareness and take advantage of the Cook Island bowlers who already play the game. As the Coaching structure has a direct impact on Sparc's funding and achieving goals to attract more membership Craig will now be reporting direct to Ngaire at National Office. She is readily available to discuss your coaching or development ideas.

PUBLICITY:

Delwyn Hughes said she had sent out a press release regarding the AGM.

COMMUNICATION WITH DISTRICTS:

Executive Members will continue to contact Districts on a regular basis and try and assist where necessary.

The following list was ratified:

Trevor Rayner:	Upper Hutt Valley, Bush Ruahine, Wairarapa, North Wellington, Hutt Valley.
Viv Hudson:	Horowhenua, Wanganui, Manawatu, Hawkes Bay
Martin Nordqvist:	Ashburton, Buller, Greymouth, Hokitika, Nelson, Golden Bay-Mot, Marlborough
Steward Chilton:	Southland, Canterbury, Otago, Central Otago, North Otago, South Canterbury
Barry Chapman:	Thames Valley, Waikato, Tauranga, Bay of Plenty, Poverty Bay-East Coast, King Country, Central King Country
David Edgar:	South Otago, Counties, Auckland, Roskill & Districts, North Harbour, Northland, North Taranaki, Taranaki.

MEMBERSHIP:

Remember National Office has available promotional brochures, membership kits and there is also money available through the Development Fund for initiatives promoting the game. Unfortunately it is felt nothing more can be done at a National level and it is up to Districts and all clubs to take up the challenge to attract more members. Further information is available on the website to assist- www.nzindoorbowls.co.nz

DISTRICT DEVELOPMENT FUND

A report had been received from the very successful Seaside, NZ Maori and Cook Islands. As a result of the \$300 granted a beautiful trophy had been purchased. Avenues to enhance this event further will be pursued.

EXECUTIVE OFFICER'S REPORT:

That the Executive Officer's report be accepted.

Hughes/Edgar

Carried

The National office would be unattended 27 March-20 April due to Executive Officer's Annual Leave. However National Championships would be processed in the now normal electronic way with closing date at National Office being 26 April.

GENERAL BUSINESS:

Executive Members are to suggest ideas for a reviewed Constitution with Delwyn to coordinate final draft to be discussed at February Executive Meeting. The document will then be sent out to districts for discussion and suggestions.

A draft Sports Mark type document for Clubs/ Districts will be worked on for approval at next Executive Meeting.

This will hopefully be a valuable tool to help Districts/ Clubs identify what they are doing well and where they can improve. The programme aims to strengthen all aspects of how they operate and looks at building club membership, strengthening financial base and promoting the game in the community.

Viv Hudson asked to be noted she would be overseas for the next May Executive Meeting.

Trevor thanked Executive Members for their attendance and wished them well for a safe journey home and happy holiday break.

Meeting closed at 12.15pm.