

**NEW ZEALAND INDOOR BOWLS (INC)
MINUTES OF EXECUTIVE MEETING HELD BRENTWOOD HOTEL,
WELLINGTON 7 DECEMBER 2013 COMMENCING AT 4PM**

PRESENT: Martin Nordqvist (in the chair), Barry Chapman, Trevor Rayner, David Edgar, Nigel Warnes, David Lynn, Bevan Matthews & Ngaire Drake.

President Martin welcomed all to the first meeting of the 2014 Executive especially the newly elected umpires' representative, Bevan Matthews. It was noted that this meeting was normally held on the Sunday following the AGM. However a planning session with Sport NZ recommended Facilitator Damien D'Cruz would be held at that time.

MINUTES:

That the Minutes of the Meeting held 12 October 2013, as circulated be taken as read.

Warnes/Rayner Carried

MATTERS ARISING: Nil

FINANCE:

That the Statement of Accounts as at 6 December 2013, be accepted and cheque numbers 6211-6230 plus automatic payments be approved.

Edgar/Chapman Carried

It was pleasing to note that the audit process had progressed well which had resulted in the early printing of the Annual Report. Confirmation was asked and given that a signed Independent Auditor's Report was on file.

CORRESPONDENCE:

Sent to District Secretaries

Minutes of Executive Meeting 12 Oct 2013 with financial position
AGM Papers including 2014 budget and grant allocation
Survey for event numbers and other Sport NZ reporting requirements

To Umpire Secretaries

Minutes of Executive Meeting October with financial position

REVIEW OF AGM:

Satisfaction was expressed at delegate's participation at the AGM and all agreed it had been a good meeting. A clear mandate had been given indicating districts wanted to see changes with the Umpire's structure which hopefully will result in both the quality and number of umpires. There will be a full review of umpiring at the February's Executive Meeting. Disappointment was expressed when Bevan Matthews reported he was unable to attend this meeting.

Ivon Pash had indicated that he and wife Merle did not wish to continue as National Examiners but his offer to prepare the 2014 Examination was accepted.

That Greg Veale be appointed National Umpires Examiner for 2014.

Matthews/Edgar Carried

David Lynn said he would investigate the possibility of a digital resource to assist with measuring.

REVIEW OF EXPENSES:

That the Schedule of Tournament, AGM and Executive expenses remain the same

Edgar/Warnes Carried

EXECUTIVE MEMBERS WITH SPECIAL RESPONSIBILITIES:

That the bank signatories remain the same which is any two of David Edgar, Trevor Rayner Martin Nordqvist and Ngaire Drake

Lynn/Chapman Carried

NATIONAL CHAMPIONSHIPS:

That David Edgar be the Tournament Controller.

That Trevor Rayner, Barry Chapman and David Edgar are the Match Committee with Bevan Matthews to join this group to form the Disputes Committee.

That Bevan Matthews controls the Umpires.

Warnes/Lynn Carried

David Edgar said that it was imperative with the new format of events being played out on consecutive days that no errors were made and Executive Members might have to forgo entering in all events to assist with the checking process.

Posters and entry forms will be forwarded to District Secretaries for distribution to Clubs early next season. Confirmation had been received that Greg and Ruth Baxter would be responsible for the draw formatting and Delwyn Hughes would be asked to assist with the checking of entries.

DEVELOPMENT ROLES:

Michelle Watt's contract with Sport Taranaki was ratified and a contract with Craig Whiteside would be formulated once a job description had been agreed upon.

ISLAND TEAMS:

That Barry Chapman, Trevor Rayner and David Lynn be appointed North Island / Academy Teams Selectors.

Edgar/Warnes Carried

That Barry Chapman be appointed North Island team's Manager.

Edgar/Warnes Carried

That, David Edgar, Martin Nordqvist and Nigel Warnes be appointed South Island/Academy and Southern Zone Masters Selectors.

Rayner/Lynn Carried

That Martin Nordqvist be appointed Manager for South Island Team

Edgar/Warnes Carried

That Barry Chapman and David Lynn be appointed selectors for Northern Zone Masters team.

Edgar/Rayner Carried

That David Lynn be appointed Manager of the North Island Academy and Master Team and Nigel Warnes Manager of the South Island Academy and Master teams.

Edgar/Chapman Carried

INTERNATIONAL:

That David Edgar, Trevor Rayner and Barry Chapman be appointed 2015 NZ Team selectors.

Nordqvist/Lynn Carried

The Team Manager position was debated in full. It was agreed that this year's Manager Pat Hoult, was instrumental in the success of the team and that Pat's offer to assist next time but not as Manager was noted with thanks.

That Expressions of Interest in the 2015 NZ Team's Manager position be called for.

Edgar/Lynn Carried

More details will be on the website soon.

LEVIES:

That the following levies be approved for 2014

<i>North Island touring team member</i>	<i>\$400</i>
<i>South Island team member</i>	<i>\$200</i>
<i>International team (2015)</i>	<i>\$500</i>
Chapman/Edgar	Carried

EVENT CONTROLLERS:

The following event controllers were appointed.

<i>NZ Mixed Fours Final</i>	<i>Upper Hutt</i>	<i>Trevor Rayner</i>
<i>North/South Match</i>	<i>Timaru</i>	<i>David Edgar</i>
<i>Welch Trophy</i>	<i>Counties</i>	<i>Barry Chapman</i>
<i>NZ Junior Singles</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>
<i>Henselite C of C</i>	<i>Hamilton</i>	<i>Barry Chapman</i>
<i>Academy/Masters</i>	<i>Taradale</i>	<i>Barry Chapman</i>
<i>NZ Secondary Schools</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>

PRIZES:

That the value of vouchers for the 2014 NZIB events remains the same being:

National Championships; total \$8,200 with the winner of singles being \$1,000 and runner up \$500

Junior Singles-\$200.00 Winner; \$125.00 runner up; \$50.00 semi-finalist

C of C-\$200.00 Winner; \$125.00 runner up; \$50.00 semi-finalist

NZ Mixed Fours; \$150.00 winners; \$75.00 runner-up

Chapman/Rayner Carried

APPOINTMENTS:

That Matthew Gilkinson LLB. BSc be appointed the NZIB's Solicitor.

Rayner/Edgar Carried

That Moore Stephens Markhams continues as the NZIB's Auditors.

Rayner/Edgar Carried

SCORECARDS AND OTHER PROMOTIONAL TOOLS:

Brochures and scorecards were available and distributed at the AGM. If other districts still need supplies please contact National Office.

COMMUNICATION WITH DISTRICTS:

These links are considered very important and Executive Members will continue to contact Districts on a regular basis and try and assist where necessary. Please feel free to make contact at any time with your views and issues- a contact list of Executive Members will be distributed with Minutes.

The following list was ratified:

Trevor Rayner: Upper Hutt Valley, Bush Ruahine, Wairarapa, North Wellington, Hutt Valley, Horowhenua
Martin Nordqvist: Ashburton, North Otago, Canterbury, South Canterbury
Nigel Warnes: Buller, Greymouth, Hokitika, Nelson, Golden Bay-Mot, Marlborough, Manawatu
Barry Chapman: Thames Valley, Waikato, King Country, Auckland, Northland, North Harbour, North Taranaki
David Edgar: South Otago, Counties, Roskill & Districts, Otago, Central Otago, Taranaki, Southland
David Lynn: Bay of Plenty, Hawkes Bay, PB-EC, Tauranga and Wanganui

EXECUTIVE OFFICER'S REPORT:

That the Executive Officer's report be accepted.

Chapman/Edgar Carried

EO's Annual leave was approved for September/ October –dates to be finalised around work requirements.

That the announcement of the NZ Trialists be altered from September's Welch Trophy to the Inter Island Test 16 August.

Rayner/Edgar Carried

GENERAL BUSINESS:

Sport New Zealand Survey
Information urgently required from Auckland, Central Otago, Horowhenua, Manawatu, Nelson, North Taranaki, Roskill and Districts, Thames Valley and Upper Hutt Valley.

All Districts had received the current contact list from NZIB's database for updating. This included district officers and club secretaries. It is particularly important to have correct details as it is displayed on the website. Many districts have not included postal codes and are asked to do so.

A letter from Canterbury regarding a suspended bowler was tabled.

That the Executive move into Committee

Chapman/Nordqvist Carried

That the Executive move out of Committee

Chapman/Nordqvist Carried

Trevor Rayner reported on information received from the English Carpet Bowls Association regarding their Bowls Festival to be held 12-16 May 2014. Nigel Warnes said the event should be checked out before consideration is given for a NZ Team to attend which had been suggested in 2016.

Expressions of interest are requested from any interested bowler who might want to attend the event next year on a self-funded basis. Names must be advised to National Office or Nigel by 31 January so that arrangements can be made and a cost confirmed.

It was disappointing to note that Horowhenua had not had enough members attend their AGM. Trevor Rayner is to investigate the best way forward with the Centre personnel and Tararua Association.

The 2014 Timelines for District Secretaries will be sent to districts.

Martin Holtham Secretary of Manawatu/Wellington Deaf IB had requested help with their new Constitution and will be advised to send it direct to Incorporated Societies. The sole purpose appeared to be for funding opportunities to assist with the hosting of the 2016 National Deaf Indoor Bowls Champs. It was felt that it would be more appropriate for Deaf Indoor Bowls NZ to make this funding application each year.

Martin thanked Executive members for their contribution at both meetings and said he was looking forward to the planning session the following day.