

**NEW ZEALAND INDOOR BOWLS (INC)  
MINUTES OF EXECUTIVE MEETING HELD AT MIRAMAR GOLF  
COURSE, WELLINGTON 4 DECEMBER 2011 COMMENCING AT 8.45AM**

**PRESENT:** Trevor Rayner (in the chair), Delwyn Hughes, Viv Hudson, David Edgar, Martin Nordqvist, Stewart Chilton, Barry Chapman & Ngaire Drake.

President Trevor Rayner welcomed all to the first meeting of the 2012 Executive and congratulated them on their reappointment.

**MINUTES:**

*That the Minutes of the Meeting held 15 October 2011, as circulated be taken as read.*

Nordqvist/Hughes Carried

**MATTERS ARISING:** Nil

**FINANCE:**

*That the Statement of Accounts as at 2 December 2011, be accepted and cheque numbers plus automatic payments be approved.*

Hudson/Hughes Carried

It was pleasing to note that the audit process had worked so well which resulted in the early printing of the Annual Report.

**CORRESPONDENCE:**

**Sent to District Secretaries**

Minutes of Executive Meeting 15 Oct 2011 with financial position  
AGM Papers including 2012 budget and grant allocation  
2012 Timelines for District Secretaries  
Request form to provide venue details for 2012 National events  
Scorecard and promotional brochure order form  
Survey for event numbers and other Sparc reporting requirements

**To Umpire Secretaries**

Minutes of Executive Meeting October with financial position

**REVIEW OF AGM:**

Executive members were generally pleased with the outcome of the meeting but disappointment was expressed at the seven districts who did not attend. This included two of the bigger districts Auckland and Otago where apologies were not even received. A letter will be written to these districts voicing concern at their lack of interest. They need to be reminded that they are representing all of their members and it is the only opportunity to challenge what is happening at National level.

The discussion groups and sharing of ideas had gone well.

Ivon Pash had raised the subject of introducing a time limit for the Paterson competition if all within their zone agreed. At the recommendation of the AGM the Executive discussed further and the following was agreed.

*That a remit be introduced to the 2012 AGM placing a time limit of 1hour 30 on the fours event played in Paterson competition.*

Hughes/Edgar Carried

It was agreed that there was no place in any event for time wasting and it was up to the Team Managers and event controller to monitor closely.

*That NZIB's Coaching structure be reviewed and implemented.*

Hughes/Chapman Carried

There was a clear indication from the AGM that districts wanted this to happen and it will be discussed fully at the next meeting. It was felt some person need to be employed to work part time on this and a job description is being worked on. Coaching verses Development was discussed and it was debated whether or not the role could be combined. A National coaching seminar was also talked about.

Craig Whiteside is to be asked to respond to the offer put to him after the October meeting which covered some of the above and a more concentrated coaching role with Tauranga and surrounding districts.

Each year the issue of shortening the National Championships is brought up at the Annual General Meeting. The Executive has always thought practically it can not be done but if anyone would like to submit a proposal showing how, it will be considered.

#### **REVIEW OF EXPENSES:**

*That the km rate for events and NZIB related travel remain at 40 cents per km.*

Nordqvist/Hughes Carried

*That the revised Schedule of Tournament, AGM and Executive expenses be accepted.*

Edgar/Hudson Carried

#### **EXECUTIVE MEMBERS WITH SPECIAL RESPONSIBILITIES:**

*That the bank signatories remain any two of David Edgar, Trevor Rayner and Ngaire Drake*

*That Delwyn Hughes is responsible for Publicity.*

Hudson/Chapman Carried

#### **NATIONAL CHAMPIONSHIPS:**

*That David Edgar is the Tournament Controller.*

*That Trevor Rayner, Barry Chapman and David Edgar are the Match Committee with Viv Hudson to join this group to form the Disputes Committee.*

*That Viv Hudson controls the Umpires.*

Hughes/Chilton Carried

Posters and entry forms will be forwarded to District Secretaries for distribution to Clubs early next season.

Television coverage at this event was discussed and the general feeling was the Executive did not consider it good value for money. Cue TV is to be contacted for more details regarding coverage etc.

**ISLAND TEAMS:**

*That Delwyn Hughes, Barry Chapman and Trevor Rayner be appointed North Island / Academy Teams Selectors.*

Edgar/Nordqvist Carried

*That Barry Chapman be appointed North Island/Academy Team's Manager.*

Edgar/Chilton Carried

*That Stewart Chilton, David Edgar and Martin Nordqvist be appointed South Island/Academy and Southern Zone Masters Selectors.*

Hughes/Hudson Carried

*That Martin Nordqvist be appointed Manager for South Island / Academy and Southern Zone Masters Teams.*

Edgar/Hudson Carried

*That Barry Chapman, Delwyn Hughes and Viv Hudson be appointed selectors for Northern Zone Masters team with Barry Chapman the Team Manager.*

Edgar/Nordqvist Carried

**INTERNATIONAL**

*That Trevor Rayner, David Edgar and Delwyn Hughes be appointed selectors of the trials for NZ Team.*

Chapman/Nordqvist Carried

A Manager would be appointed later.

**LEVIES:**

*That the following levies be approved for 2012*

*North Island touring team member \$400*

*South Island team member \$200*

Hughes/Hudson Carried

Following an informal survey it was decided to reduce the levy and bowlers will be responsible for their own breakfasts.

**EVENT CONTROLLERS:**

The following event controllers be appointed.

*NZ Mixed Fours Final New Plymouth Barry Chapman*

*North/South Match Ashburton David Edgar*

*Welch Trophy Roskill & Dist Barry Chapman*

*NZ Junior Singles North Wellington Trevor Rayner*

*Henselite C of C Upper Hutt Viv Hudson*

*Academy/Masters Invercargill Stewart Chilton*

*NZ Secondary Schools North Wellington Trevor Rayner*

**PRIZES:**

*That the value of vouchers for the 2012 NZIB events remain the same being:*

*National Championships; total \$8,200 with the winner of singles being \$1,000 and runner up \$500*

*Junior Singles-\$200.00 Winner; \$125.00 runner up;*

*\$50.00 semi-finalist*

*C of C-\$200.00 Winner; \$125.00 runner up;\$50.00 semi-finalist*

*NZ Mixed Fours; \$150.00 winners; \$75.00 runner-up*

Chapman/Nordqvist Carried

**APPOINTMENTS:**

*That Matthew Gilkinson LLB. BSc be appointed the NZIB's Solicitor.*  
Nordqvist/Chapman Carried

*That Miller Dean Audit continues as the NZIB's Auditors.*  
Nordqvist/Chapman Carried

**UMPIRES:**

Viv Hudson is finalising the umpire trainers list and hopes to appoint four or five more.

**DISTRICT/CLUB ADDRESSES:**

A print out of the current information held in the NZIB database has been sent out to all districts for updating. Those who have already responded are thanked. It is particularly important to have correct details as it is displayed on the website. Many districts have not included postal codes and are asked to do so.

**SCORECARDS AND OTHER PROMOTIONAL TOOLS:**

Brochures were available and distributed at the AGM. An order form for both scorecards and promotional brochures had been emailed out.

**PUBLICITY:**

Delwyn Hughes said she would be sending out press releases regarding the AGM.

*That as NZIB's Publicity Officer Delwyn Hughes be included in the South Island tour party.*

Viv Hudson/David Edgar Carried

**COMMUNICATION WITH DISTRICTS:**

Executive Members will continue to contact Districts on a regular basis and try and assist where necessary. It was acknowledged that in the past it had not worked as well as it could have but it was up to the Executive Members to improve the link.

**The following list was ratified:**

Trevor Rayner:	Upper Hutt Valley, Bush Ruahine, Wairarapa, North Wellington, Hutt Valley.
Viv Hudson:	Horowhenua, Wanganui, Manawatu, Hawkes Bay
Martin Nordqvist:	Ashburton, Buller, Greymouth, Hokitika, Nelson, Golden Bay-Mot, Marlborough
Steward Chilton:	Southland, Canterbury, Otago, Central Otago, North Otago, South Canterbury
Barry Chapman:	Thames Valley, Waikato, Tauranga, Bay of Plenty, Poverty Bay-East Coast, King Country, Central King Country
David Edgar:	South Otago, Counties, Auckland, Roskill & Districts, North Harbour, Northland, North Taranaki, Taranaki.

**MEMBERSHIP DRIVE:**

As has been advised NZIB is revising the membership kit. One for each club will be sent out at the beginning of next season with the Coaching ` Indoor Bowls for All' DVD.

The membership drive information will be uploaded on the website and all districts/ clubs are urged to make a big effort to increase their membership. Remember there is also money available through the Development Fund for initiatives promoting the game.

**DISTRICT DEVELOPMENT FUND:**

*That \$500 be granted to North Taranaki's Central Division Indoor Bowls towards a Friends and Family 4's tournament to be held next March.*

Edgar/Hudson

Carried

Greg Veale is to be asked to clarify Manawatu's relationship with Holiday Fun School programme before a grant for the used equipment is approved.

**EXECUTIVE OFFICER'S REPORT:**

*That the Executive Officer's report be accepted.*

Hughes/Edgar

Carried

**GENERAL BUSINESS:**

District Junior Certificate

This will no longer be sent to districts but will be completed with districts winner's name and presented to bowlers at NZ Junior Singles event.

A meeting will be held with Special Olympics in January to discuss some indoor bowls initiatives and events they are considering.

Sparc Survey

Information urgently required from Auckland, Manawatu, Wanganui and Central Otago

Executive members were thanked for their assistance during the year and were wished a Merry Xmas and good holiday break.

Meeting closed at 12.00pm.