

**NEW ZEALAND INDOOR BOWLS (INC)
MINUTES OF EXECUTIVE MEETING HELD AT MIRAMAR GOLF
COURSE, WELLINGTON 2 DECEMBER 2012 COMMENCING AT 8.40AM**

PRESENT: Martin Nordqvist (in the chair), Barry Chapman, Trevor Rayner, David Edgar, Nigel Warnes, David Lynn, Viv Hudson & Ngaire Drake.

President Martin welcomed all to the first meeting of the 2013 Executive especially the two newly elected members Nigel Warnes and David Lynn. He said the meetings were always very open and invited them to ask questions at any stage.

MINUTES:

That the Minutes of the Meeting held 13 October 2012, as circulated be taken as read.

Edgar/Hudson

Carried

MATTERS ARISING: Nil

FINANCE:

That the Statement of Accounts as at 30 November 2012, be accepted and cheque numbers 5965-5992 plus automatic payments be approved.

Hudson/Chapman

Carried

It was pleasing to note that the audit process had progressed well which resulted in the early printing of the Annual Report.

CORRESPONDENCE:

Sent to District Secretaries

Minutes of Executive Meeting 14 Oct 2012 with financial position

AGM Papers including 2013 budget and grant allocation

2013 Timelines for District Secretaries

Survey for event numbers and other Sparc reporting requirements

Survey for unaffiliated bowlers

To Umpire Secretaries

Minutes of Executive Meeting October with financial position

REVIEW OF AGM:

All thought it was a positive meeting enhanced by the guest speaker, presentations and announcement of the NZ Team and Volunteer of the Year Awards.

That a letter of thanks be sent to Delwyn Hughes for her life-long contribution to the sport.

Rayner/Hudson

Carried.

Delwyn extraordinary service had included being an Executive member for 27 years, the first and only NZIB's President 1995-8, and National Publicity Officer since 1987.

Following on from yesterday's discussion regarding the Paterson remit Nigel Warnes said there was a difference between time wasting and deliberating over a bowl. Most agreed having set start times and lunch breaks helped to

eliminate some of the problems and it was up to the Managers and Controller to monitor more closely.

That a clause be added to the Paterson/Welch Rules giving the Controller authority to eliminate time wasting and to keep the games moving as scheduled.

Edgar/Lynn Carried.

A legal opinion will be sought on the voting rights by Executive Members for Executive positions.

REVIEW OF EXPENSES:

That the Schedule of Tournament, AGM and Executive expenses remain the same

Edgar/Hudson Carried

EXECUTIVE MEMBERS WITH SPECIAL RESPONSIBILITIES:

That Martin Nordqvist be added to the bank signatories which are any two of David Edgar, Trevor Rayner and Ngaire Drake

Hudson/Chapman Carried

NATIONAL CHAMPIONSHIPS:

That David Edgar is the Tournament Controller.

That Trevor Rayner, Barry Chapman and David Edgar are the Match Committee with Viv Hudson to join this group to form the Disputes Committee.

That Viv Hudson controls the Umpires.

Warnes/Lynn Carried

Posters and entry forms will be forwarded to District Secretaries for distribution to Clubs early next season.

The possibility of playing 4 rounds of triples on the Wednesday will be investigated.

PUBLICITY:

With the departure of NPO Delwyn Hughes from the Executive it was considered timely to conduct a full review of the Publicity role.

DEVELOPMENT ROLES:

The Executive had been encouraged by the presentation made by Michelle Watt and Craig Whiteside's report delivered in his absence by Fiona Wilson. The main aim is to set structures in place to allow Clubs and Schools to continued on after Michelle and Craig's initial visits. Examples of this happening as in Matamata were extremely pleasing.

That Craig Whiteside's Contract be renewed commencing 1 February 2013 and allowing up to 1000 hours per annum.

Rayner/Edgar Carried

The Contract is to be negotiated with Craig to include training sessions for coaching club coaches and the KPI's that had to be met.

Michelle's presentation and Craig's report will be forwarded to districts. They contain some excellent information and all districts are asked to read and endeavour to set up something similar in their district.

ISLAND TEAMS:

That Barry Chapman, Trevor Rayner and David Lynn be appointed North Island / Academy Teams Selectors.

Edgar/Warnes Carried

That Barry Chapman be appointed North Island team's Manager.

Edgar/Warnes Carried

That, David Edgar, Martin Nordqvist and Nigel Warnes be appointed South Island/Academy and Southern Zone Masters Selectors.

Rayner/Hudson Carried

That Martin Nordqvist be appointed Manager for South Island Team

Edgar/Hudson Carried

That Barry Chapman, David Lynn and Viv Hudson be appointed selectors for Northern Zone Masters team.

Edgar/Rayner Carried

That David Lynn be appointed Manager of the North Island Academy and Master Team and Nigel Warnes Manager of the South Island Academy and Master teams.

Edgar/Chapman Carried

INTERNATIONAL:

The NZ team had been announced at yesterday's AGM following the November trial which had worked well.

That approval be granted for a Team Members gathering in Wellington 13-14 April.

Edgar/Rayner Carried

The Executive feel it is important for the sport to have a winning team and the Henselite Trophy back in this country. Therefore a practise session like proposed would be an important step in helping to achieve this goal.

LEVIES:

That the following levies be approved for 2013

South Island touring team member \$400

North Island team member \$200

Chapman/Hudson Carried

The "provide your own breakfast" policy will continue.

EVENT CONTROLLERS:

The following event controllers were appointed.

<i>NZ Mixed Fours Final</i>	<i>Feilding</i>	<i>Trevor Rayner</i>
<i>North/South Match</i>	<i>Rotorua</i>	<i>David Edgar</i>
<i>Welch Trophy</i>	<i>Canterbury</i>	<i>David Edgar</i>
<i>NZ Junior Singles</i>	<i>Lower Hutt</i>	<i>Trevor Rayner</i>
<i>Henselite C of C</i>	<i>Auckland</i>	<i>Barry Chapman</i>
<i>Academy/Masters</i>	<i>Rotorua</i>	<i>Barry Chapman</i>
<i>NZ Secondary Schools</i>	<i>Lower Hutt</i>	<i>Trevor Rayner</i>

PRIZES:

That the value of vouchers for the 2013 NZIB events remains the same being:

National Championships; total \$8,200 with the winner of singles being \$1,000 and runner up \$500

Junior Singles-\$200.00 Winner; \$125.00 runner up; \$50.00 semi-finalist

C of C-\$200.00 Winner; \$125.00 runner up;\$50.00 semi-finalist

NZ Mixed Fours; \$150.00 winners; \$75.00 runner-up

Chapman/Rayner

Carried

APPOINTMENTS:

That Matthew Gilkinson LLB. BSc be appointed the NZIB's Solicitor.

Rayner/Edgar

Carried

That Markhams Miller Dean Audit continues as the NZIB's Auditors.

Rayner/Edgar

Carried

UMPIRES:

Viv Hudson said she was having trouble communicating with her districts and it was difficult to increase the numbers of umpires/measurers as was required due to the drop off of older members.

Nigel Warnes said he thought the May exam date was too early in the season and this will be investigated further with a possible remit to 2013 AGM.

National Examiner Graham Gerrand's health problems were noted with regret and best wishes were extended to him.

David Lynn said it could be beneficial to have an "Introduction to Umpiring" session at the National Championships and this will be pursued.

Viv is to finalise some training dates with Trainers and then provide the necessary resources for them.

SCORECARDS AND OTHER PROMOTIONAL TOOLS:

Brochures and scorecards were available and distributed at the AGM.

EXECUTIVE OFFICER'S REPORT:

That the Executive Officer's report be accepted.

Hudson/Edgar

Carried

GENERAL BUSINESS:

Due to Central King Country District going into recess the rotation for their zones Paterson and NZ Mixed Fours needed to be altered.

David Milne advised that the rotation for the Mixed Fours South Island North Western Zone would be 2013 Greymouth followed by Marlborough, Hokitika, GB-Mot, Buller and Nelson.

Sport New Zealand Survey

Information urgently required from Auckland, Central Otago, GB- Mot, Horowhenua, Manawatu, Nelson, North Taranaki, Roskill and districts, Taranaki, Tauranga, Thames Valley, Wanganui

Sometimes there is a breakdown in communication between NZIB and Districts and ways to improve were discussed.

That District Presidents receive all correspondence currently being sent to District Secretaries.

Warnes/Rayner

Carried.

All Districts would be receiving shortly the current contact list from NZIB's database for updating. This includes district officers and club secretaries. It is particularly important to have correct details as it is displayed on the website. Many districts have not included postal codes and are asked to do so.

The February Executive Meeting would commence with an open 2hour brain storming session. Districts are invited to provide any subjects if they want them discussed.

Michael Lawson's report on the training given at Otago University was tabled and Michael is to be asked to continue if possible, this very worthwhile initiative.

As recorded at the AGM Northland had expressed interest in hosting the 2015 International and other districts are asked to do likewise if they wanted to be considered. A decision will be made at next May's Executive Meeting.

Trevor Rayner is to forward an International mat to Gina Owen for practise.

Martin Nordqvist is to prepare a new Executive Member Link to Districts list for finalising at the February Meeting.

Districts are again asked to advise of any surplus unused indoor bowls or mats as they are urgently required. If another Manufacturer cannot be found soon mats of a different playing surface will have to be considered.

The new publication from Sport NZ "Nine Steps to Effective Governance" was taken by some members for reading.

The large number of unaffiliated bowlers in Districts made very sad reading for the sport. Would those districts who have not yet returned the survey please do so.

Executive members were thanked for their contribution and wished a Merry Xmas and good holiday break.

Meeting closed at 12.00pm.