

**NEW ZEALAND INDOOR BOWLS (INC)
MINUTES OF EXECUTIVE MEETING HELD BRENTWOOD HOTEL,
WELLINGTON 6 DECEMBER 2014 COMMENCING AT 4.30PM**

PRESENT: Barry Chapman (in the Chair), Nigel Warnes, Trevor Rayner, David Edgar, David Lynn, Michael Lawson & Ngaire Drake.

President Barry welcomed all to the first meeting of the 2015 Executive especially the newly elected representative Michael Lawson.

APOLOGY: Graham Low

That the apology accepted.

Rayner/Warnes

Carried

MINUTES:

That the Minutes of the Meeting held 18 October 2014, as circulated be taken as read.

Warnes/Rayner

Carried

MATTERS ARISING:

The smooth changeover of the Webmasters was noted.

FINANCE:

That the Statement of Accounts as at 4 December 2014, be accepted and cheque numbers 6430-5453 plus automatic payments be approved.

Lawson/Lynn

Carried

The Audit Engagement Letter from Moore Stephens Markhams, Wellington Audit as tabled along with the Audit Management Report for the Year Ending 30 September 2014. It was pleasing that the process had gone well which had allowed the Annual Reports to be finalised and distributed early.

That Barry Chapman replaces Martin Nordqvist as a Bank Signatory. The updated authority will now be any two signatories of David Edgar, Trevor Rayner, Barry Chapman or Ngaire Drake.

Warnes/Lynn

Carried

Advertising money from the National Championships programme was still required from Hawkes Bay and it was hoped to have this finalised by the end of the year.

Concern had been expressed at the annual rise in accounting fees and a set reduced amount had been agreed to for 2015.

That a grant application for \$49,000 be made to the Lion Foundation for assistance with expenses relating to the LF National Championships, LF Welch Trophy and the NZ team.

Edgar/Lynn

Carried

A grant for \$5,000 had been received from Pelorus for printing costs and playing shirts for NZ team.

CORRESPONDENCE:

Sent to District Secretaries

Minutes of Executive Meeting 18 Oct 2014 with financial position
AGM Papers including 2015 budget and grant allocation
Survey for event numbers and other Sport NZ reporting requirements
Received
NZSSSC- thank you letter for hosting NZ Secondary Schools event
Eastern Institute of Technology- thank you certificate for assisting Bachelor
of Recreation and Sport Student at National Championships

REVIEW OF AGM:

General satisfaction was expressed at delegate’s participation at the AGM and hopefully the message that the sport was in a delicate state was heard and changes had to be accepted. It was pleasing to note the acceptance of a new Mixed Pair’s event on a user pay’s basis and entry fees for the Champions of Champions (if it remained the same) and other National events if necessary.

NATIONAL CHAMPIONSHIPS:

*That David Edgar be the Tournament Controller.
That Trevor Rayner, Barry Chapman and David Edgar are the Match Committee.*

Warnes/Lynn Carried

Criteria around the new Over 60’s event will be as follows.

- All team members must be over 60 as at 31 March 2015
- Bowlers nominate which category they wish to play in
- Titles and Badges will be awarded
- Entry forms to stipulate if there are insufficient entries to run a workable competition there will only be the open grade
- Actual prizes to be finalised once entries have closed

Posters and the new entry forms will be forwarded to District Secretaries for distribution to Clubs early next season.

South Canterbury IBA was well advanced with their planning which included two social nights and a dress up “Wacky Wednesday” for the Triples qualifying.

ISLAND TEAMS:

*That Barry Chapman, Trevor Rayner and David Lynn be appointed North Island and Academy Team Selectors.
That Barry Chapman and David Lynn be appointed Northern Zone Masters Team Selectors.*

Edgar/Warnes Carried

That David Lynn be appointed North Island Team Manager.

Edgar/Warnes Carried

That David Edgar, Nigel Warnes and Graham Low be appointed South Island Selectors.

Rayner/Lynn Carried

That Michael Lawson, Nigel Warnes and Graham Low be appointed South Island Academy and Southern Zone Masters Selectors.

Edgar/Lynn Carried

That Nigel Warnes be appointed Manager for South Island Team
Edgar/Lawson Carried

That David Lynn be appointed Manager of the North Island Academy and Northern Zone Masters Team and Michael Lawson Manager of the South Island Academy and Southern Zone Masters teams.
Edgar/Chapman Carried

EVENT CONTROLLERS:

The following event controllers were appointed.

<i>NZ Mixed Fours Final</i>	<i>Wanganui</i>	<i>Barry Chapman</i>
<i>North/South Match</i>	<i>Roskill & Dist</i>	<i>David Edgar</i>
<i>Welch Trophy</i>	<i>Hutt Valley</i>	<i>Trevor Rayner</i>
<i>NZ Junior Singles</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>
<i>Henselite C of C</i>	<i>Christchurch</i>	<i>Michael Lawson</i>
<i>Academy/Masters</i>	<i>Timaru</i>	<i>Graham Low</i>
<i>NZ Secondary Schools</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>
<i>International</i>	<i>Mount Manganui</i>	<i>Trevor Rayner</i>

APPOINTMENTS:

That Matthew Gilkinson LLB. BSc be appointed the NZIB's Solicitor.
Rayner/Edgar Carried

That Moore Stephens Markhams continues as the NZIB's Auditors.
Rayner/Edgar Carried

REVIEW OF EXPENSES:

That the Schedule of Tournament, AGM and Executive expenses remain the same
Edgar/Warnes Carried

LEVIES:

That the following levies be approved for 2015

<i>South Island touring team member</i>	<i>\$450</i>
<i>North Island team member</i>	<i>\$200</i>

Rayner/Lawson Carried

PRIZES:

Prizes for the National Championships including the new Over 60's events will be determined once entries are known and worked out on a percentage basis.

Junior Singles-\$200.00 Winner; \$125.00 runner up; \$50.00 semi-finalist
C of C-\$200.00 Winner; \$125.00 runner up; \$50.00 semi-finalist
NZ Mixed Fours; \$150.00 winners; \$75.00 runner-up
Edgar/Rayner Carried

The meeting adjourned at 6pm

**MINUTES OF EXECUTIVE MEETING HELD MIRAMAR GOLF CLUB,
WELLINGTON 7 DECEMBER 2014 COMMENCING AT 9AM**

Continuation of yesterday's meeting.

INTERNATIONAL:

Team Manager David Edgar reported on the trial and team selection which followed.

*That David Edgar, Trevor Rayner and Ngaire Drake be the
International Board of Control with Barry Chapman as Chairperson.*

Warnes/Lynn

Carried

International umpires will be appointed once it is known who will be attending the event and how many umpires will be nominated by Australia. The NZ players will attend a Wellington based training weekend in April. It was recognised that the Australian team will be well prepared and ready for the challenge.

DEVELOPMENT ROLES:

Michelle Watt's contract with Sport Taranaki continues to be supported by the NZCT grant obtained through North Taranaki IBA. It is planned to sign off the audit process for this grant which will allow for hopefully another application to be submitted in the New Year. Sport Taranaki are keen to see this role expanded into Wanganui and build on the work that has successfully been done there by Brendon Kenny. Michelle will visit Wanganui at the start of Term One making contact with Brendon, Wanganui IBA, Sport Wanganui and schools. After this initial scoping a report will be made which will determine her plans for the rest of the year. It is very important that the programmes she has put in place in the Taranaki area continue.

Discussions were held at the Annual General Meeting between Executive Members and Craig Whiteside with a base contract being agreed upon. As mentioned previously Craig has made good contacts in the Auckland area and he will be basing himself there from February. He cannot do this alone though so will require the support of local bowlers once he has the programmes finalised.

Craig is now in the position to be able to visit your district for a meaningful length of time to make all the necessary contacts to put development programmes in place. Districts need to buy in and support this opportunity. A job description for Craig with set outcomes is being finalised for signing off.

Training opportunity for Coaches will be included in Craig's visits. Districts should also be aware of all the genetic type coaching seminars offered by the local sports trusts. These are excellent and should be pursued further.

That Michael Lawson be responsible for coaching.

Warnes/Edgar

Carried

LAWS OF THE GAME:

David Edgar was thanked for all his work preparing the remits for the AGM and he was now in the process of finalising the document for printing. Sandra Henderson's offer to proof read was accepted with thanks.

The new edition with larger printing will be sent to districts before the start of next season.

UMPIRES:

The Executive acknowledge the importance of having a good supply of well qualified umpires and will be doing everything possible to make this happen.

That Nigel Warnes be responsible for Umpire matters

Edgar/Lawson

Carried

Now that the new Laws have been finalised it will be possible to work on 4 Exam papers. These will be loaded onto the website allowing possible candidates the advantage of additional coaching towards passing the Exam. It is also recognised that the historic National Exam date of first Sunday in May may not be suitable for all so candidates can arrange with their local supervisor and sit at any time.

That Greg Veale continue in the role of National Examiner

Warnes/Rayner

Carried

REVIEW OF EXPENSES:

That the Schedule of Tournament, AGM and Executive expenses remain the same

Edgar/Warnes

Carried

NATIONAL EVENTS:

It was agreed to build on the positive reaction of 'user pays' from yesterday's AGM and David Lynn will present a draft copy of the new Mixed Pairs to the February Executive Meeting. The intention would be to introduce in 2016. It was disappointing to hear some districts say they could not fit in new events. Maybe it was time all districts programmes were revised to cater for modern day needs.

That from 2015 an entry fee of \$100 will apply for both the Henselite Champion of Champions and the NZ Junior Singles.

Rayner/Lynn

Carried.

SCORECARDS:

A new supply of scorecards is required and the printing of these is currently being finalised.

DISTRICT ADMINISTRATION:

As has been mentioned before the sport is in a very fragile state and it is concerning to hear of so many districts who are having difficulty filling administration type roles. It is very evident that most District structures are still the same as they were when they had ten times the membership. Constitutions need to be reviewed to fit today's environment. Whilst accepting the Executive cannot make the changes some leadership is required and Trevor Rayner will present an overall plan to the February meeting for discussion.

COMMUNICATION WITH DISTRICTS: to be finalised

These links are considered very important and Executive Members will continue to contact Districts on a regular basis and try and assist where necessary. Please feel free to make contact at any time with your views and issues- a contact list of Executive Members will be distributed with Minutes.

The following list was ratified:

Trevor Rayner:	Upper Hutt Valley, Bush Ruahine, Wairarapa, North Wellington, Hutt Valley, Horowhenua
Michael Lawson:	Ashburton, North Otago, Canterbury, South Canterbury
Nigel Warnes:	Buller, Greymouth, Hokitika, Nelson, Golden Bay-Mot, Marlborough
Barry Chapman:	Thames Valley, Waikato, King Country, Auckland, Northland, North Harbour, North Taranaki
David Edgar:	South Otago, Counties, Roskill & Districts, Otago,
David Lynn:	Bay of Plenty, Hawkes Bay, PB-EC, Tauranga and Wanganui
Graham Low:	Central Otago, Taranaki, Southland, Manawatu

EXECUTIVE OFFICER'S REPORT:

That the Executive Officer's report be accepted.

Rayner/Edgar

Carried

GENERAL BUSINESS:

Sport New Zealand Survey

Thank you to the many districts that have sent back their returns. Currently information is required from Ashburton, Auckland, Bush Ruahine, Central Otago, Manawatu, Nelson, North Taranaki, PB-EC, Thames Valley and Upper Hutt Valley. Please send so this task can be finalised.

All Districts had received the current contact list from NZIB's database for updating. This included district officers and club secretaries. It is particularly important to have correct details as it is displayed on the website. Many districts have not included postal codes and are asked to do so.

North Otago IBA was thanked for their offer of surplus mats and bowls. Nigel Warnes is to make contact with Gilda Sparks to arrange delivery.

It was agreed to change the 10 October Executive Meeting to 17 October to allow additional time to finalise annual accounts.

The Executive Manuals are to be replaced by electronic copies.

The 2015 Timelines for District Secretaries will be sent to districts.

Barry Chapman said he was well pleased with the approach of his new team as they faced the challenges of the sport, thanked them for their contribution and wished them well for the festive season.

Meeting closed at 12pm