

**NEW ZEALAND INDOOR BOWLS (INC)
MINUTES OF EXECUTIVE MEETING HELD BRENTWOOD HOTEL,
WELLINGTON 2 DECEMBER 2017 COMMENCING AT 3.30PM**

PRESENT: Nigel Warnes, (in the Chair), Barry Chapman, Trevor Rayner, David Edgar, David Lynn, Graham Low & Ngaire Drake.

Nigel Warnes in his first meeting as President congratulated and welcomed back the re-elected 2017 Executive to their first meeting.

APOLOGY: Michael Lawson

That the apology is accepted.

Low/Chapman

Carried

MINUTES:

That the Minutes of the Meeting held 14 October 2017, as circulated be taken as read.

Lynn/Chapman

Carried

MATTERS ARISING:

The tour itinerary in relation to driver hours was discussed and David Edgar said the 2018 itinerary, as previously advised, would be workable. However, it could be necessary to amend meal times and in some cases in the future, the host district may be required to transport the team back to their accommodation.

Future tour itineraries would be discussed during the National Championships.

A plan to format the draws for both the Island and National Championships programmes was yet to be put in place and needed to be done so.

FINANCE:

That the Statement of Accounts as at 30 November 2017, be accepted and direct debits, credit card and automatic payments be approved.

Edgar /Lynn

Carried

The Audit Management Report was tabled and will be acknowledged.

No changes to the current bank signatories of any two of David Edgar, Trevor Rayner, Barry Chapman and Ngaire Drake was considered necessary. David Edgar together with Ngaire would remain the sole signatories of the UDC investment. Almost all accounts are now paid by Direct Debits and Barry Chapman and Ngaire will continue to be the signatories to do this.

That the reviewed Policy and Procedure Manual for Financial Management is accepted.

Edgar/Rayner

Carried

CORRESPONDENCE:

Sent to District Secretaries

Minutes of Executive Meeting 14 Oct 2017 with financial position

AGM Papers and Annual Report including 2018 budget

District Secretary Deadlines

District officers and club secretaries for updating.

REVIEW OF AGM:

There is no doubt that all present agreed that change was necessary and better communication was a major factor to allow this to happen.

Nigel Warnes is to collate the results from the survey undertaken at the Annual General Meeting. The results will then be fully analysed, debated and recommendations implemented at the February meeting. The purpose of the survey was not only for NZIB's benefit but also to stimulate delegates to think about what is happening in their own districts.

NATIONAL CHAMPIONSHIPS:

That David Edgar be the Tournament Controller.

That Trevor Rayner, Barry Chapman, Graham Low and David Edgar are the Match Committee.

Lynn/Warnes Carried

That the entry fee per person per event for the National Championships remains at \$20.

Lynn/Rayner Carried

Posters and the new entry forms for each club will be posted to District Secretaries in February. Other avenues to promote the National Championships, which are such an important part of the sport, are being pursued including the use of Social Media. The key to the success of next year's event in Ashburton is the full support of the surrounding districts. These districts are asked to take responsibility to ensure all of their clubs are aware of the event and the benefits of attending are talked about. The possibility of the entry form and poster going up on a club noticeboard is not sufficient.

ISLAND TEAMS:

That Barry Chapman, Trevor Rayner and David Lynn be appointed North Island and Academy Selectors and Northern Zone Masters Team Selectors.

Edgar/Low Carried

That David Lynn is appointed North Island Team Manager.

Edgar/Low Carried

That David Edgar, Nigel Warnes and Graham Low be appointed South Island Selectors.

Rayner/Lynn Carried

That Michael Lawson, Nigel Warnes and Graham Low be appointed South Island Academy and Southern Zone Masters Selectors.

Rayner/Lynn Carried

That Nigel Warnes be appointed Manager for South Island Team

Edgar/Warnes Carried

That David Lynn be appointed Manager of the North Island Academy and Northern Zone Masters Team and Michael Lawson Manager of the South Island Academy and Southern Zone Masters teams.

Edgar/Chapman Carried

That David Edgar, Nigel Warnes and Barry Chapman be appointed NZ Team selectors.

Rayner/Lynn Carried

EVENT CONTROLLERS:

The following event controllers were appointed.

<i>NZ Mixed Fours Final</i>	<i>Auckland</i>	<i>Barry Chapman</i>
<i>NZ Mixed Pairs Final</i>	<i>Auckland</i>	<i>Barry Chapman</i>
<i>North/South Match</i>	<i>Ashburton</i>	<i>David Edgar</i>
<i>Welch Trophy</i>	<i>Upper Hutt Valley</i>	<i>Trevor Rayner</i>
<i>NZ Junior Singles</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>
<i>Henselite C of C</i>	<i>Palmerston North</i>	<i>David Lynn</i>
<i>Academy/Masters</i>	<i>Ashburton</i>	<i>Barry Chapman</i>
<i>NZ Secondary Schools</i>	<i>North Wellington</i>	<i>Trevor Rayner</i>

APPOINTMENTS:

That Matthew Gilkinson LLB. BSc be appointed the NZIB's Solicitor.

Rayner/Edgar Carried

That Moore Stephens Markhams continues as the NZIB's Auditors.

Rayner/Edgar Carried

LEVIES:

That the following levies remain for 2018

<i>North Island touring team member</i>	<i>\$450</i>
<i>South Island team member</i>	<i>\$200</i>

Chapman/Rayner Carried

That the levy for the 2019 NZ team be \$500.

Chapman/Edgar Carried

Invercargill Licensing Trust had made contact about the accommodation for the 2019 Test.

That the NZ Team be accommodated in the Ascot Park Motels.

Edgar/Rayner Carried

PRIZES:

All prizes for the Nationals will be determined once entry numbers are known.

*Junior Singles-\$200.00 Winner; \$125.00 runner up;
\$50.00 semi-finalist
C of C-\$200.00 Winner; \$125.00 runner up; \$50.00 semi-finalist
NZ Mixed Fours; \$150.00 winners; \$75.00 runner-up*

Edgar/Rayner Carried

The meeting adjourned at 5.15pm

**MINUTES OF EXECUTIVE MEETING HELD MIRAMAR GOLF CLUB,
WELLINGTON 3 DECEMBER 2017 COMMENCING AT 8.45AM**

Continuation of yesterday's meeting.

DEVELOPMENT ADVISOR:

Michelle Watts report and plans for the next 4 months were discussed.

That Michelle in future reports to the new President Nigel Warnes.

Edgar/Rayner

Carried

REVIEW OF EXPENSES:

That the revised Schedule of Tournament and AGM expenses be accepted.

Edgar/Lynn

Carried

That the revised Executive Expenses be accepted.

Edgar/Lynn

Carried

UMPIRES REPORT:

It is pleasing to note that districts are now approaching Nigel about getting groups together to sit the exam.

Even though he now has the President's role the increase in new National Umpires is attributed to the work Nigel has put in to developing a more workable and flexible exam system. Therefore, Executive were very happy that Nigel has agreed to continue in this role.

Barry Chapman is to contact Alex Reed developer of the Mat Fault Video so it can be finalised soon. It was stressed that there is still some work to be done but a "face to face" meeting was required for this to happen. The theory exam was working well but the video was necessary to eliminate the anomalies that are currently happening with the mat fault section of the exam.

COACHING:

It was evident from the survey returns that Michael Lawson is highly respected by all at delivering coaching workshops. Without doubt, a coordinated approach needs to be put in place quickly and the new coaching strategy will be finalised at the February meeting.

The opportunity to attend a Sport NZ Coach Developer Training Programme over 3 days in February is being pursued.

HEALTH AND SAFETY:

No specific incidents were noted but districts responsibility to this matter would be highlighted before the next season commences.

PUBLICITY:

National Publicity Officer Delwyn Hughes at yesterday's AGM spoke of her desire to have all districts on Facebook and linked to the NZIB's website.

Dave Lynn is to follow up and put in place a plan to allow live screening of the National Championship Finals.

EXECUTIVE OFFICER'S REPORT:

That the Executive Officer's report be accepted.

Rayner/Edgar

Carried

INTERNATIONAL:

Refer to AGM Minutes.

COMMUNICATION WITH DISTRICTS:

With changes imminent, these links are considered even more important and Executive Members will continue to contact Districts on a regular basis. Throughout the two days, the failure in the communication flow between National Office, Districts and clubs has been emphasised and needs to be addressed. NZIB feels it is necessary to have direct email contact with all its clubs and will not be satisfied until this happens. Bowlers need to know what is going on and it is felt there is not enough discussion at all levels. Please feel free to make contact at any time with your views and issues- a contact list of Executive Members will be distributed with Minutes.

The following list was ratified:

Trevor Rayner:	Upper Hutt Valley, Bush Ruahine, Wairarapa, North Wellington, Hutt Valley, Horowhenua
Michael Lawson:	Ashburton, Canterbury, South Canterbury
Nigel Warnes:	Buller, Greymouth, Hokitika, Nelson, Golden Bay-Mot, Marlborough and Manawatu.
Barry Chapman:	Thames Valley, Waikato, King Country, Auckland, Northland, North Harbour, North Taranaki
David Edgar:	South Otago, Counties, Roskill & Districts, Otago, North Otago
David Lynn:	Bay of Plenty, Hawkes Bay, PB-EC, Tauranga and Wanganui
Graham Low:	Central Otago, Taranaki, Southland

RESULTS OF THE PRE-AGM MONKEY SURVEY:

The following are brief comments and will be combined and analysed more thoroughly with the AGM survey.

- 22 Districts Responses – disappointing the absence of some larger districts
- 25% of districts considered they could nominate a coach for Regional position
- Coaching- thorough investigation is currently underway taking into account all recent feedback
- 36% of the umpires numbers advised indicated they didn't umpire during the season
- 95% of responses said they fully understood how NZIB events are run-
-The Masters section at the Nationals was still noted as causing confusion?

People over 60 have the choice of which event they enter in noting if playing with younger bowlers they must enter the open section

- Unaffiliated bowlers should be the number one target for all districts- NZIB believes there are still the same number of bowlers playing the game but clubs are not affiliating- further deliberation next meeting.
- The image of the game is not current
- Executive will be looking to create a new game at the higher level and something entertaining, fun and easy to run at club level.

GENERAL BUSINESS:

All Districts would have recently received their current contact list from NZIB's database. This includes district officers, club secretaries and as mentioned above someone responsible for coaching. Please update as soon as you can and return to National Office.

Graham Low was thanked for introducing and updating the electronic Tournament Manuals. He added it was important moving forward that more data is captured and would assist with the setting up of appropriate spreadsheets to do this in the future.

President Nigel said he would be very disappointed if major changes in a number of areas did not happen next year and reiterated how important it was for the sport's future.

That the February Executive Meeting be extended to two days to allow time for a thorough evaluation of the sport and strategies for improvement to be recommended.

Lynn/Chapman

Carried

PATERSON/WELCH

That in the Welch/Paterson the Captain and or the Manager can advise on the outcome of the game. E.g. win or draw but not on the shot selection.

Lynn/Edgar

Carried

Craig McFarlane Sport NZ's contact manager will be asked to attend this meeting.

The Executive were thanked for their contribution during the meetings over both days and wished well for the festive season.

Meeting closed at 12.30pm