

**NEW ZEALAND INDOOR BOWLS (INC)
MINUTES OF EXECUTIVE MEETING HELD MIRAMAR GOLF COURSE,
WELLINGTON 2 DECEMBER 2018 COMMENCING AT 9AM**

PRESENT: Nigel Warnes, (in the Chair), Michael Lawson, Neil Anderson, Barry Chapman, David Edgar, Graham Low & Ngaire Drake.

Nigel Warnes congratulated the newly elected Executive Member Neil Anderson and welcomed back others to the first meeting of the 2019 Executive.

APOLOGY: Sharon Hook (Due to injury)

That the apology be accepted

Chapman/Lawson

Carried

MINUTES:

That the Minutes of the Meeting held 12 October 2018, as circulated be taken as read.

Edgar/Chapman

Carried

MATTERS ARISING: Nil

FINANCE:

That the Statement of Accounts as at 30 November 2018, be accepted and direct debits, credit card and automatic payments be approved.

Edgar /Anderson

Carried

The Audit Management Report, which had been forwarded to Executive Members, indicated all was in order and there were no matters of concern to be brought to NZIB's attention.

No changes to the current bank signatories of any two of David Edgar, Barry Chapman and Ngaire Drake were considered necessary. David Edgar together with Ngaire would remain the sole signatories of the UDC investment. Direct Debits were now the common account payment method and Barry Chapman and Ngaire will continue to be the signatories of this process.

CORRESPONDENCE:

Sent to District Secretaries

Minutes of Executive Meeting 12 Oct 2018 with financial position
AGM Papers and Annual Report
District Secretary Deadlines

NATIONAL CHAMPIONSHIPS:

That David Edgar be the Tournament Controller.

That any available Executive Members are the Match Committee.

Anderson/Chapman

Carried

That the entry fee per person per event for the National Championships remains at \$20.

Edgar/Lawson

Carried

Posters and the new entry forms for each club will be mailed to District Secretaries in February.

Graham Low requested a meeting with the draw/google sheet developer Bruce Christie before the February Meeting and it is hoped that Trevor Rayner will be available to arrange and attend.

David Edgar said he would travel to Rotorua after the February meeting to discuss requirements with the National venue operators and the District LOC as it is extremely important that a quality event is provided.

ISLAND TEAMS:

That Barry Chapman, Sharon Hook and Neil Anderson be appointed North Island and Academy Selectors and Northern Zone Masters Team Selectors.

Edgar/Low Carried

That Barry Chapman is appointed North Island Team Manager.

Edgar/Low Carried

That David Edgar, Nigel Warnes and Graham Low be appointed South Island Selectors.

Chapman/Anderson Carried

That Michael Lawson, Nigel Warnes and Graham Low be appointed South Island Academy and Southern Zone Masters Selectors.

Chapman/Anderson Carried

That Nigel Warnes be appointed Manager for South Island Team

Edgar/Chapman Carried

That Sharon Hook be appointed Manager of the North Island Academy and Northern Zone Masters Team and Michael Lawson Manager of the South Island Academy and Southern Zone Masters teams.

Edgar/Low Carried

EVENT CONTROLLERS:

The following event controllers were appointed.

<i>NZ Mixed Fours Final</i>	<i>Hamilton</i>	<i>Barry Chapman</i>
<i>NZ Mixed Pairs Final</i>	<i>Hamilton</i>	<i>Barry Chapman</i>
<i>North/South Match</i>	<i>Counties</i>	<i>David Edgar</i>
<i>Welch Trophy</i>	<i>Counties</i>	<i>Barry Chapman</i>
<i>NZ Junior Singles</i>	<i>North Wellington</i>	<i>Neil Anderson</i>
<i>Henselite C of C</i>	<i>Christchurch</i>	<i>Michael Lawson</i>
<i>Academy/Masters</i>	<i>Rotorua</i>	<i>Neil Anderson</i>
<i>NZ Secondary Schools</i>	<i>North Wellington</i>	<i>Neil Anderson</i>
<i>NZ 1-5 Pairs</i>	<i>Nelson</i>	<i>Nigel Warnes</i>
<i>NZ Masters Fours</i>	<i>Roskill tbc</i>	<i>Barry Chapman</i>
<i>International</i>	<i>Invercargill</i>	<i>Graham Low</i>

APPOINTMENTS:

That Matthew Gilkinson LLB. BSc be appointed the NZIB's Solicitor.
Chapman/Edgar Carried

That Moore Stephens Markhams continues as the NZIB's Auditors.
Lawson/Edgar Carried

LEVIES:

That the following levies remain for 2019
South Island touring team member \$450
North Island team member \$200
Edgar/Anderson Carried

PRIZES:

All prizes for the Nationals will be determined once entry numbers are known.

Junior Singles-\$200.00 Winner; \$125.00 runner up;
\$50.00 semi-finalist
C of C-\$200.00 Winner; \$125.00 runner up; \$50.00 semi-finalist
NZ Mixed Fours; \$150.00 winners; \$75.00 runner-up
Chapman/Lawson Carried

REVIEW OF EXPENSES:

That the revised Schedule of Tournament and AGM expenses be accepted.
Edgar/Low Carried

That the revised Executive Expenses be accepted.
Edgar/Low Carried

UMPIRES REPORT:

Refer to Annual Report

There was discussion regarding the Mat Fault DVD and it was agreed it should be upload to Website and U tube. Barry to discuss with developer Alex Reid.

COACHING:

Refer to Annual Report

That Alex Reed be appointed Regional Development Officer for the Zone One Paterson area.
Lawson/Chapman Carried

The MOU will be finalised and signed off.

It was agreed that Neil Anderson would work with Michael to gain an understanding of managing the Development plan with the view of taking over this important role in the future.

HEALTH AND SAFETY:

That Sharon Hook be appointed NZIB's Health and Safety Officer.

Lawson/Chapman Carried

No specific incidents had occurred since the last meeting.

PUBLICITY:

It was agreed that a new website design was required and both Neil Anderson and Graham Low will be pursuing different options and costs. If anyone has recommendations please let National Office know.

That the revised MOU with National Publicity Officer Delwyn Hughes be approved.

Edgar/Low Carried

EXECUTIVE OFFICER'S REPORT:

That the Executive Officer's report be accepted.

Anderson/Edgar Carried

INTERNATIONAL:

Graham Low said that arrangements were coming together well and SIBC would be making an application to the ILT to cover some running expenses.

That Jan Low, Kathryn Edgar and Clifford Shirreffs be appointed Umpires for the International

Lawson/Anderson Carried

Neutral Umpire shirts will be provided.

That David Edgar, Graham Low and Nigel Warnes be appointed to the International Board.

Lawson/Chapman Carried

COMMUNICATION WITH DISTRICTS AND CLUBS:

This year much effort has been made to allow National Office to have a direct link with all the clubs. Some Districts have failed dismally to provide the necessary information but this must change before next season. It is considered vital that clubs are aware of NZIB's role and what it can offer all membership. A draft paper identifying why clubs should affiliate was discussed and this will be finalised by Neil Anderson and sent out after the February Executive Meeting. This is considered a necessary step to keep Clubs as part of the sport and get those disaffiliated clubs/members to return.

In addition, as was mentioned at yesterday's AGM it is disappointing to hear of so many Districts being aware of their clubs only affiliating a small portion of their membership, which leads directly to the decline of the game.

AFFILIATION FEES:

There was further discussion on a new method of collecting affiliation fees with District membership being set at current levels for a year or two and each District invoiced at the beginning of the year based on that figure. This would give Districts a real incentive to increase membership, as they would not have to pass on any fees to NZIB.

Barry Chapman and David Edgar will prepare a paper for finalising at the February Meeting. The paper will then be widely communicated to all districts/clubs/bowlers and if favoured a remit will be presented to the 2019 AGM.

FUTURE ISLAND TOURS:

Following on from the AGM's discussion of Island Tours it was agreed that the reason the tours were first started was to promote the game but this was not now happening. Value must be added if Island Tours are going to continue so it is up to the hosting districts for the 2019 Tour to do this. Host districts must take advantage of the team and get them involved in promotional type activities. Ask all your members for ideas and get the whole district involved.

Another major concern is the lack of nominations received to select teams especially the Women. Districts should be recognising that the Tour creates an excellent pathway for their bowlers and they should be recognised with a nomination. To try and increase interest and widen the opportunity offered nomination forms for both Island, Academy and Masters teams will in future be available on the website for downloading.

The other options of shorter tours or possibly a Tri Series will be considered later.

NEW NATIONAL EVENTS:

The Executive have introduced two new events in the 2019 Calendar providing further opportunities for all bowlers.

These events are considered an excellent investment for the future of the game.

YEAR 1-5 PAIRS

As mentioned in the October Meeting Minutes, this is a Pairs event for any new bowler with less than 6 years' experience. Bowlers can team up with another new bowler from another club/ district and compete in a Zone qualifier based on the Mixed Fours zone. The zone winners will then be funded to the national final to be held in Nelson 24 August.

NATIONAL MASTERS FOURS AND OPEN MASTERS EVENT:

Each district will need to find a Masters Fours team to represent them at a similar zone final as mentioned above. The winning team will then travel to Auckland on Saturday 31 August to play in a new event, which will be open to all master bowlers. The next day will be the National Masters fours final.

Event rules will be available shortly. Make sure all your members know about both events, as they must be successful to continue in the future. The next priority will be to investigate the need for an 18-30 year event.

SPORTS DEVELOPMENT/COORDINATOR/PROMOTER:

Sport NZ had made several recommendations of Contractors to provide guidance and these are being investigated.

However, it is recognised that it will not be an easy fix to turn the sport around.

Step one is for an outsider to facilitate a session at the February meeting, to set a sound governance foundation that can then be built on.

EXECUTIVE MEMBERS DISTRICT RESPONSIBILITIES

A contact list of Executive Members will be distributed with the Meeting Minutes and please feel free to contact any of them if you wish to discuss any matters.

Neil Anderson:	Upper Hutt Valley, Bush Ruahine, Wairarapa, North Wellington, Hutt Valley, Horowhenua, Manawatu
Michael Lawson:	Ashburton, Canterbury, South Canterbury
Nigel Warnes:	Buller, Greymouth, Hokitika, Nelson, Golden Bay-Mot, Marlborough.
Barry Chapman:	Thames Valley, Waikato, King Country, Auckland, Northland, North Harbour, North Taranaki
David Edgar:	South Otago, Counties, Roskill & Districts, Otago, North Otago
Sharon Hook:	Bay of Plenty, Hawkes Bay, PB-EC, Tauranga and Wanganui
Graham Low:	Central Otago, Taranaki, Southland

GENERAL BUSINESS:

Henselite had advised that there were no blue/orange bowls available until a shipment from Australia arrived in mid-January.

President Nigel thanked Executive Members for their contribution during the meetings over both days and wished them well for the festive season.

Meeting closed at 2.30pm