

**NEW ZEALAND INDOOR BOWLS INC
MINUTES OF EXECUTIVE MEETING HELD AT THE MIRAMAR GOLF
CLUB, WELLINGTON 14 JULY, 2018 COMMENCING AT 9.15AM**

PRESENT: Nigel Warnes (in the chair), Michael Lawson, David Edgar, David Lynn, Trevor Rayner, Barry Chapman, Graham Low & Ngaire Drake.

President Nigel declared the meeting open and welcomed Executive members.

APOLOGIES: Nil

MINUTES:

That the minutes of the executive meeting held on 5 May 2018 as circulated were taken as read.

Edgar/Chapman Carried

MATTERS ARISING: Nil

FINANCE:

That the Statement of Accounts as at 12 July 2018 is accepted and credit card, direct debits plus automatic payments are passed.

Low/Lawson Carried

The work done by Ashburton IBA for successfully applying for a Lion Foundation grant to cover the cost of the National Championship venue hire was acknowledged with thanks.

CORRESPONDENCE

The following information was sent to District Secretaries.

1. Minutes of Executive Meeting 5 May 2018 with Financial Position
2. Membership forms to be returned by 31 July
3. Henselite Champion of Champions entry form and information
4. Paterson Hosts –requesting draw requirements and advising to let other districts know full details of event
5. Districts hosting NZ Mixed Fours/Pairs – copies of draw and requesting they advise other districts in their zone and National Office of their plans

EVENT REPORTS:

North Island Championships

Delwyn Hughes's report said the event had gone well and how it was so much easier to run with online entries and payment for Districts. Coverage of the event on Maori Television News was a bonus and the live streaming of the finals was popular.

National Championships

Controller David Edgar acknowledged the excellent work of the Ashburton IBA and stadium staff.

Michael Lawson said an updated Action Sheet showing District requirements in hosting a Nationals was required and a draft document will be prepared for finalising at the October Meeting.

That a grant of \$700 be given to Bruce Christie for managing the entry system for the Nationals and ongoing developments with other events.

Rayner/Edgar

Carried

The copy of the report for Mid Canterbury Experience was finalized and will be sent with invoice covering the grant for \$5k.



It was pleasing to have Summerset's Sales Business Development Manager, Paddy Sanders at the opening of the National Championships and NZIB is delighted to have Summerset as its principal sponsor over the next three years.

OPEN FORUM AT THE NATIONALS:

A comprehensive summary of the issues discussed at this very well attended forum was prepared by Graham Low and reviewed at the meeting. Your Executive responses will be added and the document will be made available to all districts and clubs soon.

That at National Championships 6 points or Section winners are required to qualify for post section with draws to count.

Rayner/Low

Carried

The very successful introduction of the National District Challenge was discussed and small changes will be made to enhance the event, which will be held again next year in Rotorua.

David Edgar recognised the work done in the background by Trevor Rayner who was attending his last Nationals as an Executive Member. Nigel Warnes also thanked David in particular as TC, and other members for their contribution in making the Nationals run so smoothly with the excellent support of the host district.

COLLECTION OF DATABASE INFORMATION:

Nigel gave each Executive Member a print out from all the districts they were responsible for showing missing information of club emails and coach/development roles. He has requested that contact be made with districts as until this data is obtained it is impossible to communicate and share information, as we should be doing.

DEVELOPMENT CONTRACT:

Due to the disestablishment of Michelle Watts’s role, she was thanked for her service, which commenced with Sport Taranaki in 2012 and continued with NZIB for the past two years. Michelle is wished well in the future and it is hoped she will continue being involved with the game in her area.

ISLAND TOUR:

A duty list will be sent to all host districts of Island tour fixtures and they will be requested to supply the name of their event controller and umpires. Districts are also requested to promote the tour game with all their clubs and good support will be expected. Executive members on the tour will be able to be used as mentors and will be willing to answer any questions- make use of them.

It was agreed that all tour games would be live streamed.

UMPIRES REPORT:

Nigel Warnes said one National umpire had been successful after re sitting the exam. There had been some problems with the playing of the mat fault video and Alec Reed was attending to this. It was acknowledged the cost of producing the video, if done by an outside contractor, would have been considerable and Alex will be compensated for his work.

COACHING:

Michael Lawson said it was a work in progress and there will be a document going out to District Development /Coach Appointees soon. Has your district advised details of your contact?

INTERNATIONAL REPORT:

Nomination forms for the 2019 NZ Team were now available with nominations closing 2 October.

That the levy for the NZ Team members be \$600.

Edgar/Low Carried

That Nigel Warnes will be the 2019 NZ Team Manager.

Edgar/Low Carried

Trevor Rayner who was Manager of the successful NZ Team to the UK presented an excellent report highlighting the achievements and wonderful team spirit within the team and supporters. Graham Low reinforced this and said the fact that the English team formed a guard of honour for the NZ team showed the respect that there was with their accomplishments. The Executive are very keen to enhance the investment that has been made. Trevor will be contacting the other countries involved who have done research on the health aspect of the game and it is hoped NZ will be able to use this data to promote the game here. At this stage the plan is for an official NZ Team to attend an expanded World Cup in four years’ time. However it is hoped that individual bowlers take up the opportunity to attend UK’s Festival of Carpet Bowls next year to be held for 5 days from 13 May. Details will be available from National Office and on the website and will be sent to Districts and Clubs soon.

Another excellent overseas bowls holiday nearer to home is the Norfolk Island Convict's Challenge 28 March- 5 April. Further details as per specified for the UK event above.

EXECUTIVE OFFICER'S REPORT:

That the Executive Officer's report be ratified.

Edgar/Rayner Carried

HEALTH AND SAFETY:

Three incidents had occurred at the National Championships and were reported adequately.

All districts should have a simple H & S policy in place, which covers all their season's event. The template for this is available on the website.

PUBLICITY REPORT:

NPO Delwyn Hughes's report recognised that Matt Markham had obtained good local coverage of the Summerset National Championships and she had covered Facebook and also the News Media. Live streaming of the semifinals and finals was appreciated by bowlers at home watching and the commentators were able to provide much more informative and improved commentaries with the data they had been provided with. Google spreadsheets have been set up for the Paterson Trophy fixtures. This is an exciting innovation to keep our sport moving forward and keeping our members up to date with progress around the country. The link for this is available on NZIB's website.

Webmaster, Paul Voorend has expressed interest in becoming more involved with publicity and this will be followed up with a job description.

NATIONAL EVENTS TO BE RESTRUCTURED:

From 2019 the Henselite Champion of Champions Singles and NZ Junior Singles be conducted on the same zonal basis as NZ Mixed Fours and Pairs with the host district rotation being the same.

Rayner/Edgar Carried

Because of considerable savings due to the above remit, the NZ National Final of the Mixed Pairs from 2019 will be funded on the same basis as other National events.

Rayner/Lynn Carried

ANNUAL GENERAL MEETING:

Please note this year's date is 1 December not 8 December as reported in the newsletter. Trevor Rayner and David Lynn both indicated they would not be standing for the Executive so consideration must be given by all Districts for possible nominees for these vital positions.

It is important that your district is represented at the AGM and the delegate needs to be well qualified to voice your district's views. If necessary take advantage and book air fares early as cheaper fares come up regularly.

2019 NATIONAL PROGRAMME:

The draft programme was discussed and the following districts will be asked to host National events. The full calendar will follow.

31 August	NZ Junior Singles & Henselite Champion of Champions National Final	North Wellington
1-2 September	NZ Secondary Schools Championships	North Wellington
6-8 September	Welch Trophy	Counties
14-15 September	NZ Mixed Fours Final	Waikato
	NZ Mixed Pairs Final	Waikato

The following Tour by the South Island team was approved and districts will be asked to host matches as follows:

Friday 2 August to Sunday 11 August

Friday	2nd August Fly to Auckland, travel to Whangarei, and play Northland at night.
Saturday	3rd August: Return to Auckland and play North Harbour, Roskill and Districts during the day and Auckland at night. Stay in Auckland the night.
Sunday	4th August: Travel to Hamilton and play Waikato/ KC at night.
Monday	5th August: Travel to New Plymouth and play Taranaki and North Taranaki at night.
Tuesday	6th August: Travel to Tauranga and play Tauranga at night.
Wed	7th August: Travel to Whangamata and play TV at night.
Thursday	8th August: Travel to Pukekohe and play Counties at night.
Friday	9th August: Free day.
Saturday	10th August: North South game at Counties.
Sunday	11th August: Return to Auckland Airport and teams fly home.

EXECUTIVE OFFICERS CONTRACT

That the Executive Officer's Employment Contract be extended another year with a special contribution to acknowledge 25 years' service.

Edgar/Rayner

Carried

GENERAL BUSINESS:

Nomination forms for the National Volunteer of the Year Award will be sent out and are available from National office. All Districts are encouraged to recognise the work being done by their key volunteers.

Districts are asked to consider hosting the 2021 National and Island Championships and to contact National Office for the application form if interested.

JLT will be contacted about Public Liability Insurance to cover all clubs. Districts and clubs are requested to advise National office if they currently have a policy covering this.

That a nomination for Trevor Rayner to become a Life Member of NZ Indoor Bowls be presented to the 2018 Annual General Meeting.
Warnes/Edgar Carried

That Trevor Rayner's expenses receive special consideration for the Island Tour.
Lynn/Edgar Carried

That winners medals from either Island Championship be taken into account when awarding Island Gold Stars.
Warnes/Chapman Carried

The use of a mechanical bowling arm had been raised but no special laws are required as it is purely as an extension on the hand.

Meeting closed at 3.20pm.