

**NEW ZEALAND INDOOR BOWLS (INC)
MINUTES OF EXECUTIVE MEETING HELD AT THE
MIRAMAR GOLF CLUB, WELLINGTON,
16 FEBRUARY 2019 COMMENCING AT 12.15 PM**

PRESENT: Nigel Warnes, Barry Chapman, Neil Anderson, David Edgar, Michael Lawson, Sharon Hook, Graham Low & Ngaire Drake.

President Nigel Warnes welcomed members with a special mention to Sharon Hook who was attending her first Meeting after her election to the Executive at the AGM held last December.

Nigel thanked all for their valuable input during the morning's Strategic Planning Workshop that had been facilitated by Kevin Wilson -Consultant Leadership and Governance- Sport & Recreation. There was general agreement that it had been valuable first step and now based on the input received a one-page strategic plan will be populated. Once this has been finalised a similar template for districts and clubs will be provided thereby ensuring alignment at all levels of our sport.

The passing of NZIB's Life Member and ex-President 1983-4 Reg Motion was acknowledged and sympathy extended to his Family. Barry Chapman attended Reg's funeral on NZIB's behalf

APOLOGIES: Nil

MINUTES:

That the Minutes of the meeting held on 2 December 2018 as circulated, were taken as read.

Lawson/Anderson Carried

MATTERS ARISING:

Barry Chapman tabled a discussion paper on affiliation fees and this will be discussed at the next meeting

FINANCE:

That the Statement of Accounts as at 14 February 2019, be accepted and direct debits, credit card and automatic payments be approved.

Lawson/Hook Carried

The UDC funds had been reinvested for one year but it is possible they will be paid back before maturity.

Many districts and clubs had requested confirmation that they were affiliated to NZIB, which is a requirement by funding agencies. Obtaining funding at a National level was now extremely difficult but it was evident that grants were still being obtained at district and club level. The audited accounts had been uploaded on the Incorporated Societies website.

Sent to District Secretaries-10 December

Minutes of 2018 AGM

Minutes of Executive Meeting 2 December 2018 with financial position

Venue notification for 2019 National events

District Secretaries deadlines for 2019

NATIONAL CHAMPIONSHIPS:

Tournament Controller, David Edgar would be visiting the Rotorua Energy Event Centre to finalise arrangements and with the LOC next week.

There will be further discussion with Summerset over the poster design which will when finalised be printed and sent out with the entry forms to District Secretaries early March. The National Championships is the "flagship" event of our sport and all districts should be encouraging new bowlers to attend. The promotion of the Academy/ Masters teams is also required and nomination forms should be readily available including on the website for all those who are competing in Rotorua.

It was noted that England Indoor Bowls captain, Neil Jolly will be participating at NZIB's Nationals and it is hoped he will assist NZ in its endeavour to create a uniform International competition.

GOOGLE SHEETS AND DRAWS:

Graham Low and Neil Anderson reported on a successful meeting they had had with Bruce Christie, the software developer of the NZIB Draw packages and entry systems. Bruce's work in doing this was acknowledged and he will continue to assist. However, it is now felt that NZIB is better positioned to take more responsibility with the setting up and development of future draws.

UMPIRES:

Districts will be sent the form to allow them to register those sitting the first Umpires Exam for the year in May.

National Examiner Nigel Warnes is updating the forms to go out with the exam.

The sample exam papers and the DVD link explaining the mat faults component will be made available prominently on the website.

2019 EVENTS:

The rules for all National events were reviewed and ratified and will be sent to districts soon.

To note:

- Addition of rules for the new Masters Fours event.
- Addition of rules for the new 1-5 Year Pairs
- Changes to the Mixed Pairs event from user pays to a funded national event.

Nigel Warnes is to contact Roskill and Districts regarding their responsibility to run the new Open Masters Fours event to be held a day before the National Final.

NZIB's Events Calendar, AGM and Tournament Expenses will also be sent out to districts.

The poster and entry form for the South Island Championships to be held in Christchurch 1-3 June was approved with a closing date for entries 26 April.

That the quote received from Ritchies Coachlines be accepted for the South Island's tour of the North Island in August.

Lawson/Chapman Carried

David Edgar's contribution as a "free of charge" driver was acknowledged.

PRIZES:

NZ Masters Fours; \$150.00 winners; \$75.00 runner-up

NZ Mixed Pairs: \$150.00 winners; \$75.00 runner-up

NZ 1-5 Year Pairs: \$150.00 winners; \$75.00 runner-up

Chapman/Edgar Carried

WEBSITE:

That Graham Low and Neil Anderson be responsible for the acceptance of a new website designer.

Edgar/Lawson Carried

The urgency to get this underway was stressed.

Paul Voorend, current webmaster, had indicated he would like to continue to be an administrator.

EXECUTIVE OFFICER'S REPORT:

That the Executive Officer's Report be accepted.

Low/Edgar Carried.

The report included updates on the many items as well as identifying problems that had occurred with the Database and Website.

DEVELOPMENT/COACHING ROLE:

Alex Reed has been appointed the Development/Coaching Advisor for the Auckland Paterson zone area with the possibilities to expand to other zones. There will be a workshop at the Waikato Indoor Bowls Hall Sunday 3 March and information had already been sent inviting attendees from all neighbouring districts. Michael Lawson will facilitate this workshop.

INTERNATIONAL:

Southland IBC and NZIB had signed off an MOU which clearly defines responsibilities for hosting this Test Match against Australia in Invercargill 16-18 May. Arrangements for this and the NZ team's training weekend in Wellington 13-14 April were well underway. Disappointment was expressed that a grant to assist with this event had been declined. A request had been made to get a costing for a supporter's shirt as they had proved to be popular at previous events.

HEALTH AND SAFETY:

Sharon Hook was briefed on her important role being Executive Member responsible for Health and Safety.

There were no identifiable issues but districts should be accepting similar responsibility and ensuring that they have policies in place for all of their events. A template for this is available on the Website.

GENERAL BUSINESS:

Newsletter- the first edition will be produced in early March and interesting stories from your district would be appreciated.

An application to host the 2021 National Championships had been received from Marlborough and further applications would be welcomed for consideration.

Neil Anderson had updated the "Why all clubs should affiliate" document, which will be shared with all districts/clubs

DATABASE:

Whilst recognising that some progress had been made, there were still many clubs that did not have an email address on the National database. This meant there was a complete breakdown in communication from NZIB to its members, which is a major contributor to the game's demise. A current print out of each District information will be sent out to all Districts with a request to update and return as soon as possible.

FINDING A GAME CHANGER:

Communication had taken place with different Marketing people to assist the sport moving forward. However, after this morning's workshop it is evident that a fully detailed plan was required in the first instance and work on this will happen with a special Executive Meeting being scheduled for 4 May.

Nigel Warnes again thanked his Executive. He stressed how important it was to build on the morning's planning session and then the alignment had to be accepted and supported by all members if the game was to survive into the future.

"if you fail to plan... you plan to fail".

The meeting closed at 3.15pm.